**ABV - INDIAN INSTITUTE OF INFORMATION TECHNOLOGY & MANAGEMENT GWALIOR**

**FORM FOR NEW LOGIN-CREDENTIALS (*Institute email and internet access*)**

First Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Middle Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Roll No. / Personal File No. (*mandatory*) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program (*for students*) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation (*for faculty/staff*) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address (*office*) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address (*residence*) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact. No. :(*office*): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*Mobile*):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Application For: Email ID Internet Access ID Both

|  |  |
| --- | --- |
| Credentials For Email ID : | Credentials For Internet Access ID: |
| Desired initial Login-Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (*not more than 8 alphabetic characters*) | Desired initial Login-Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (*not more than 8 alphabetic characters*) |
| Desired initial Password: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (*not more than 8 characters*) | Desired initial Password: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (*not more than 8 characters*) |

**Declaration:** I have read and understood the IT Policy existing in ABV IIITM Gwalior, and have signed and submitted my acceptance (*on separate prescribed form*) to abide by the rules and regulations as per this policy.

(*Signature of the applicant with date*) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The above named person may be permitted to have an official Email ID/Internet access ID/ Both IDs in the Institute, valid till: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*expiry date*).

(*Signature of authorized signatory with name and date*) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(*For official use only*)

Email ID Created by : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Internet Access ID Created by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of creation : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_