



विश्वजीवनामृतं ज्ञानम्

Atal Bihari Vajpayee –

**Indian Institute of Information Technology and Management,  
Morena Link Road, Gwalior**

(An Institute of National Importance under Ministry of Education, Government of India)

No. ABV-IIITM/Reg./2024-25/ 5481

Date: 03/10/2024

**NOTICE INVITING QUOTATIONS**

**FOR**

**“SUPPLY OF HARDWARE MATERIALS AT ABV-IIITM, GWALIOR”**

Sealed quotations are invited on behalf of The Director, Atal Bihari Vajpayee – Indian Institute of Information Technology and Management, Morena Link Road, Gwalior (M.P.) for “**Supply of hardware materials at ABV-IIITM Gwalior**”. The interested entities may submit their financial quotation documents in sealed cover on or before **14/10/2024** up to **3:00 PM**, through dispatch office for Engineering Section, Administrative block of the Institute. List of materials to be supplied is attached as Annexure-I at page no. 03. Detailed terms and conditions are as follows:

**01- Place of work :**

The work will be executed in the campus of the institute on Morena Link road Gwalior.

**02- Qualification Conditions:**

- ✓ The bidder should have a retailer shop in Local market/ distributor ship/ agency from manufacturers of Hardware material.
- ✓ Bidder shall provide all relevant documents required i.e. /PAN/Aadhar of proprietor/ authorized person, GST registration and other taxes (whichever applies)

**03- Bid Price:** Rate for complete item shall include, transport taxes, GST etc.

**04- Submission of Quotations/Bid:**

- ✓ The Financial part of the bid shall consists of only Rate/Price on the company's/Firm's letter pad. All the column and requisite information must be filled in the prescribed format. Bidder must quote the item wise Rate.
- ✓ Each bidder can submit only one quotations in sealed envelopes. Bidder submitting more than one quotation for the same package will not be entertained.

**05. -Validity of rates:** Validity of rates quoted will be **120** days.

**06. -Credential Certificate-** Firms/Bidders are required to submit a Certificate of Purchase order regarding supply/work completed and work in hand, in Govt. department/undertaking

**07. -Evaluation of Quotations:**

The purchaser/members of committee will evaluate and compare quotations determined to be substantially responsive i.e. they should be properly signed & confirm to terms, conditions, specifications and qualifications.

**08. -Award of Contract:**

The purchase order of contract will be awarded to the bidder whose quotations has been determined to be substantially responsive, and who has offered the lowest evaluated quoted price. Notwithstanding the above, the institute reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

**09. Other Terms & Condition:**

- (a) Institute reserves the right to prepone/postpone/cancel the bid, under the intimation to all participants, the bidder will have to abide with the decision.
- (b) Payment shall be made after the satisfactory completion of the work/receiving of items mentioned in purchase order,
- (c) No preference will be given to any bidder of class of bidders, either for the price or for other terms and conditions.
- (d) Quotation may be submitted on in the prescribed supplied.
- (e) No payment will be made for any damage of goods supplied.
- (f) Liquidated damages provisions for damages shall be included conditions of the contract. When delays in delivery of goods, completion of work or failure of the goods for works to meet performance requirements would result in extra cost, or loss of revenue or loss of other benefits to the implementing agency.

**10. Scope of the work :**

- 1) Materials of good quality and shape shall be supplied within stipulated period.
- 2) Time allowed for supply of material,. One week from the date of receiving the supply order.
- 3) A sample of material (or a particular item from mentioned list of items) must be shown by the vendor/supplier at the time of bid opening as per request, if fails to provide the sample, he/she may be consider as technically disqualify.
- 4) For any dispute jurisdiction will be Gwalior district judiciary only.
- 5) Quantity may vary from the quantity mentioned in the list.

**Sd/-  
Registrar**

**List of Material required for procurement**

S.No	Particulars of item	Unit	Qty.	Rate in Words	Rate in Figure	Amount
1.	Glass 5 mm thick Brown Plain	Sqft	50			
2.	Glass 5 mm thick (47.5" x 69.5")	Sqft	24			
3.	Glass 5 mm thick (20" x 54")	Sqft	10			
4.	PVC Roof Shade (1000 x 4200) in mm	Nos	10			
5.	Profile Sheet Size (1000 x 4200) in mm	Nos	8			
6.	Aluminum Z section Handle Left Side	Nos	15			
7.	Aluminum Z section Handle Right Side	Nos	15			
8.	Flush Door Size (42" x 84")	Sqft	25			
9.	Flush Door Size (24" x 90")	Sqft	18			
10.	Flush Door Size (30" x 90")	Sqft	24			
11.	Malysia Saku Wood (1.5" x 1") x 7'	Nos	2			
12.	Malysia Saku Wood (4" x1.5") x 7'	Nos	8			
13.	Malysia Saku Wood (5" x1.5") x 4'	Nos	6			
14.	Malysia Saku Wood (5" x1.5") x 2'	Nos	6			
15.	Malysia Saku Wood (4" x1.5") x 7'	Nos	6			
16.	Malysia Saku Wood (5" x1.5") x 2.5'	Nos	6			
17.	Malysia Saku Wood (3" x1.5") x 4'	Nos	6			
18.	Malysia Saku Wood (3" x1.5") x 2'	Nos	14			
19.	Malysia Saku Wood (4" x3") x 4'	Nos	5			
20.	Malysia Saku Wood (3" x1.5") x 4'	Nos	8			
21.	Beading (0.75" x 0.75")	feet	100			
22.	Malysia Saku Wood (4" x1.5") x 3'	Nos	3			
<b>TOTAL RUPEES IN WORDS</b>						