



## ABV-Indian Institute of Information Technology & Management Gwalior

### Minutes of the 62<sup>nd</sup> (02/2025) Board of Governors Meeting held on 21<sup>st</sup> May 2025

The 62<sup>nd</sup> Board of Governors meeting was held on 21<sup>st</sup> May 2025 at 10.30 AM in MDP Centre, ABV-IIITM Gwalior.

Following members were present in the meeting:

1. Mr. Deepak Ghaisas	:	Chairman
2. Prof. Sri Niwas Singh, Director, ABV-IIITM Gwalior	:	Member
3. Prof. Sibal Chattopadhyay, Director, IIIM Kolkata	:	Member (online)
4. Ms. Tulika Pandey, MIETY New Delhi	:	Member (online)
5. Mr. Priyank Chaturvedi, Director (IIITs), MoE	:	Member (online)
6. Prof. Shrikrishna V Kulkarni, EED, IIT Bombay	:	Member
7. Prof. Manisha Pattanaik, ABV-IIITM Gwalior	:	Member
8. Prof. Anurag Srivastava, ABV-IIITM Gwalior	:	Member
9. Mr. Pankaj K Gupta	:	Secretary

Mr. Guru Prasad attended the meeting on behalf of Mr. Sanjay Dubey Additional Chief Secretary, Department of Information Technology, M P Govt., Ballabh Bhawan, Bhopal. Ms. Vidya Natampally and AICTE Chairman could not attend the meeting and were granted leave of absence. The comments and suggestions of the Director (IIITs), Ministry of Education though the email dated 20.05.2024, were considered.

<b>Item 62.0</b>	<b>Opening remarks by the Chairperson BoG</b>
------------------	---

The Chairman, BoG welcomed all the members of the committee in the 62<sup>nd</sup> (02/2025) BOG meeting of the Institute. He also welcomed the new members, Prof Manisha Patnaik and SV Kulkarni for joining for the first time. He expressed his satisfaction with the diverse range of activities and initiatives that the Institute has implemented recently. The chairman asked the Director to explore new MTech courses for industry professionals and start research/courses in the area of hydrogen energy. The Chairman also asked the Director, ABV-IIITM Gwalior to do the needful for the residential accommodation for the new teaching and non-teaching members of the institute.

<b>Item 62.1</b>	<b>Confirmation of minutes of 61<sup>st</sup> (01/2025) BoG meeting held on 18.01.2025</b>
------------------	--

The minutes of the meeting of 61<sup>st</sup> (01/2025) BoG held on 18.01.2025 at ABV-IIITM Gwalior were circulated to the members, and no comments were received. The minutes of the meeting of the 61<sup>st</sup> (01/2025) BoG meeting held on 18.01.2025 are confirmed.

<b>Item 62.2</b>	<b>Action Taken Report of 61<sup>st</sup> (01/2025) BoG Meeting held on 18.01.2025</b>
------------------	--

The BoG noted the Action Taken Report (ATR) of the 61<sup>st</sup> (01/2025) BoG meeting held on 18.01.2025 and expressed satisfaction for the work being done by the institute.

<b>Item 62.3</b>	<b>Report by Director of the Institute</b>
------------------	--

Prof Sri Niwas Singh, Director, ABV-IIITM Gwalior, welcomed the members of BoG for their constant support in making the decisions for benefit of the institute. He expressed his happiness about the successful year 2024. He informed the house about the various activities in the campus after the 61<sup>st</sup> BoG meeting as:

- The selection of faculty members and non-faculty members has been completed. The results are being put up in this meeting.
- Placement of students is going on and more than 219 out of 224 eligible students are placed so far who have CGPS more than 7.00. The students with CGPA between 6:00 and 7:00 are being taken care of by inviting other companies.
- Winter PhD admission interviews were held on May 16, 2025, and 28 researchers will join in July 2025. At the moment, the institute has **112** PhD students.
- The institute organized the following events after the 61<sup>st</sup> BoG meeting:
  - Alumni Day was celebrated during Feb 15-16, 2025.
  - 1<sup>st</sup> MPSEC conference was organised during 21-22 February 2025.
  - Gwalior Vigyan Mahotsav (GVM) was organized during 20-21 January 2025. It was attended by the science students and teachers of various schools.
  - 3rd IEEE International Conference on Interdisciplinary Approaches in Technology and Management for Social Innovation (IATMSI-2024) was scheduled in during March 6-8, 2025.
  - International Conference on AI-Driven Human-Centric Solutions and Sustainable Transformations (AI-HCSST 2025), was held during March 9-11, 2025.
  - IIITs Sport Meet was organized at ABV-IIITM Gwalior during 20-23 March 2025. Approximately 2000 students from 22 IIITs were in the campus.
  - Institute has organized 14 FDP/workshop/ESDP (total revenue Rs 47 lakhs) in the campus during January 25 -March 2025.
- Examinations of all the years are completed, and the summer term has started for backlog students. Results are under preparation, and all results will be declared by 6 June 2025.
- Institute hosted the Deans (Academic) meet of all CF-IIITs to discuss fee and academic matters. CF-IIITs Directors meeting was held on 29th April at INSA to discuss the issues of CF-IIITs. The same was briefed to MoE on 2<sup>nd</sup> May 2025.

The Chairman suggested Director to set a target of sponsored/consultancy projects of Rs 10.0 Crores in 2025.



<b>Item 62.4</b>	<b>To note the Appointment/Resignation and Promotion of Faculty &amp; Non-Faculty members in the Institute</b>
------------------	--

1. **Appointment:** No appointment of faculty and non-faculty posts was done after the last BoG meeting held on 18.01.2025.
2. **Resignation:** The resignation submitted by Mr. K.K. Tiwari, Registrar, was accepted and he was relieved to join IIT Guwahati on 20.02.2025 (AN).  
The BoG noted the same.

<b>Item 62.5</b>	<b>Confirmation of service of faculty members after completion of their probation period</b>
------------------	--

The following faculty were members appointed as Assistant Professor in 2022 and they joined the institute as mentioned below. Their probation period is completed/going to complete as mentioned below.

Sr No	Name and Designation	Department	Date of Joining	Level of pay	Date of completion of probation period	Date of Confirmation (w.e.f)
1	Dr. Saumya Bhadauria	Department of Computer Science and Engineering	22.12.2022 (A/N)	Assistant Professor Gr.I	22.12.2024	23.12.2024
2	Dr.Gaurav Kaushal	Department of Electrical and Electronics Engineering	22.12.2022 (A/N)	Assistant Professor Gr.I	22.12.2024	23.12.2024
3	Dr.Arun Kumar	Department of Management Studies	22.12.2022 (A/N)	Assistant Professor Gr.I	22.12.2024	23.12.2024
4	Dr. Santosh Singh Rathore	Department of Computer Science and Engineering	22.12.2022 (A/N)	Assistant Professor Gr.I	22.12.2024	23.12.2024
5	Dr.Irshad Ahmad Ansai	Department of Electrical and Electronics Engineering	15.06.2023 (F/N)	Assistant Professor Gr.I	14.06.2025	15.06.2025
6	Dr Veena Anand *	Département of Information Technology	14.07.2023 (F/N)	Assistant Professor Gr.I	13.07.2025	14.07.2025

\*Dr Veena Anand has been selected for the post of Associate Professor in the Department of Information Technology, her probation will start from the date of joining of the new position.

The BoG approved the confirmation of service as per the agenda item with the condition that those are going to complete the probation on a later date should be confirmed only after the completion of their probation period.

<b>Item 62.6</b>	<b>Approval of the minutes of the 38th (01/2025) Senate meeting held on 07.03.2025</b>
------------------	--

The 38<sup>th</sup> (01/2025) meeting of Senate was held on 07.03.2025. The minutes of the meeting were circulated to the members on which no comments are received. The following major points were discussed:

- The Academic Calendar for the odd semester of Academic Year 2025-26 was approved.
- Approval for the Continuation of Courses, Course Completion / Degrees to be awarded was given.
- Details of registration of students for Even Semester of Academic Year 2024-25 were presented. Out of 1538 registered students in AY 24-25, 1530 students registered in the even semester.
- The Semester Withdrawal / Admission Withdrawal were discussed and approved.
- Approval of Admission Cancellation/Deregistration of Students who have not Registered in Even Semester January – June 2025 was given.
- Details of new Admissions in Ph.D. for the even semester of Academic Year 2024-25 were presented.
- Course Scheme for PG Dual Degree Programs M.Tech (IT) + Ph.D. and M.Tech (CSE) + Ph.D. was approved and the proposal for PG Dual Degree Programme M.Tech + Ph.D. in Department of Electrical and Electronics Engineering (EEE) was recommended to start from AY 2026-27
- Prof Manisha Pattanaik was nominated as Senate Nominee to the BoG & Prof Sampat Raj Vadera, Distinguish Professor and Advisor to the Director, IIT Jodhpur, was approved as Senate coopted member to the Senate.
- Seat Matrix for CCMT/CCMN/JoSAA/DASA/M.Tech(IT)+Ph.D/.MTech(CSE)+Ph.D. Admissions from Odd Semester of session 2025-26.
- A detail discussion on Odd Semester 2024-25 (July – Dec. 2024) Result Analysis was carried and a committee is formed to suggest the grading system.
- Centre In charge & Dy. Center In charge of JoSAA/CSAB & CCMT/CCMN 2025 counselling were decided.
- Minor Revisions in Ph.D. Ordinances 2023 and Post Graduate Ordinance 2023- MBA/M.Tech Programme were approved.
- New Assistant Professors of this institute are given the Faculty Initiation Grant (FIG) fund up to Rs 10 lakhs for a period of two years. To increase the visibility of new faculty members amongst the peers, the Senate allowed amounts up to Rs 1.00 lakh from the FIG fund for the one-week FDP/workshop. The concerned faculty member will be the coordinator, and the mentor could be co-coordinator, if exists. Faculty members should also collect the registration fee to have excellent FDP/Workshop.
- Recommendation of names for DSc (Honoris Causa) degree to be given in Convocation 2025 is made and put up as new agenda point.
- A list of experts for Non-Faculty Selections was approved.
- Similar to the BTech/IPG students, the semester internship for MBA in final semester was approved.

The BoG approved the minutes of the 38<sup>th</sup> (01/2025) Senate meeting held on 07.03.2025. The BoG permitted the use up to Rs 1.00 lakh from the FIG fund for the one-week FDP/workshop.





<b>Item 62.7</b>	<b>Approval of the minutes of the 53rd (01/2025) BWC meeting held on 19.02.2025 through circulation</b>
------------------	---

The 53<sup>rd</sup> (01/2025) BWC meeting was held through circulation on 19.02.2025. The minutes of the meeting were circulated to members. The BoG considered and approved the minutes of the meeting.

<b>Item 62.8</b>	<b>Approval of the minutes of the 54<sup>th</sup> (02/2025) BWC meeting held on 11.04.2025</b>
------------------	--

The 54<sup>th</sup> (02/2025) BWC meeting was held through circulation on 11.04.2025. The minutes of the meeting were circulated to members. The BoG considered and approved the minutes of the meeting.

<b>Item 62.9</b>	<b>Approval of the minutes of 52<sup>th</sup> (02/2025) Finance Committee Meeting held on 15.05.2025</b>
------------------	--

The minutes of 52<sup>nd</sup> Finance Committee meeting, scheduled on 20.05.2025 were placed on the table in the 62<sup>nd</sup> BoG meeting for approval. The BoG considered and approved the minutes. The same is given in **Annexure -I**.

<b>Item 62.10</b>	<b>Name for DSc (Honoris Causa) degree to be given in Convocation 2025</b>
-------------------	--

The BoG approved the following eminent personalities for DSc (Honoris Cause) degree during the convocation 2025.

1. Dr Ajay Kumar Sood, Principal Scientific Advisor, Government of India
2. Dr Karnam Malleswari, VC, Delhi Sport University Delhi.

It was also decided that the color of jacket will be blue in this convocation.

<b>Item 62.11</b>	<b>MoU for Gold Medal – Ms. Vidya Natampally</b>
-------------------	--

The BoG approved following Gold Medals sponsored by Ms Vidya Natampally as

1. “N. Parthasarathy f/o Ms. Vidya Natampally Memorial Gold Medal” for an overall topper of male student in B Tech – Electrical and Electronics Engineering
2. “Leela Parthasarathy m/o Ms. Vidya Natampally Memorial Gold Medal” for an overall topper of female student B Tech – Mathematics and Scientific Computing.



<b>Item 62.12</b>	<b>Memorandum to Mr. Anil Kumar Garg, Assistant Registrar (F&amp;A)</b>
-------------------	---

The Board perused the Memorandum dated 31.3.2022 issued to Mr Anil Kumar Garg together with the charges levelled against him by then Director (I/c) Prof Rajendra Sahu. The Board also considered the recommendations dated 19.12.2024 submitted by the three members' committee as well as the Legal Opinion dated 05.2.2025 obtained in the matter.

Having considered all the documents placed before itself, the Board was of the opinion that since Mr. Garg has denied all the charges levelled against him, a proper inquiry in terms of Rule 14 of the CCS (CCA) Rules, 1965 must be ordered against Mr. Garg. Accordingly, the Board appointed Mr. CP Singh, former Joint Registrar (Legal), IIT Kanpur to be an Inquiry Officer in the matter.

The Inquiry Officer shall endeavour to complete the inquiry at the earliest having due regard to the facts and circumstances of the case. The Director can appoint a presenting officer for the same.

The Board further authorized the Director, ABV-IIITM Gwalior to ensure that the enquiry is not unnecessarily hindered for the want of procedural lapses, if any. To achieve this objective, he may take all requisite decisions in consultation with the Chairman Board, as provided in the Statute.

<b>Item 62.13</b>	<b>Arbitration Case – M/s. Quality Construction Company Limited Agra</b>
-------------------	--

Development of ABV-IIITM Gwalior Campus at Gwalior (Phase V) for Faculty Houses (6 Residences for Professors, 12 Nos Residences for Associate Professors and 12 No of Residences for Assistant Professors) including water supply, sanitary installation, drainage and including internal electrical installation and fans was given to M/s Quality Constructions Co, Agra by CPWD. In this matter the appeal against the Arbitral Award has gone up to Supreme Court and the Hon'ble Supreme Court has directed to first deposit an amount of Rs. 1,40,91,100 before the trail court, which would be converted as renewable FD by the recipient on behalf of the Institute. Accordingly, CPWD demanded the money for depositing the same to Trail Court. Institute has paid the amount on 24.10.2024.

The special petition (SLP) hearing was held on 14.02.2025 which was dismissed by the Hon'ble Supreme Court. An amount of Rs 2,27,05,528/- to be paid to CPWD to pay to M/s Quality Constructions Co, Agra against the order as no legal proceeding is pending now.

The balance amount of Rs 1,22,41,636/- has been paid to CPWD for payment to the contractor including post award interest up to 07.03.2025.

The Board noted the same.





<b>Item 62.14</b>	<b>Appointment of Deans Associate Dean</b>
-------------------	--

(a) The BoG approved the Dean positions as follows:

- Dean of Research and Consultancy: The term of Prof Rajendra Sahu, DORC is extended for one-year w.e.f. 13.06.2025.
- Dean of Planning and Development (DoPD): The term of Prof Gyan Prakash is extended for one-year w.e.f. 01.07.2025.
- Dean of Alumni and External Relations (DoAER): Prof Pramod Kumar Singh is appointed as DOAER for two years w.e.f. 01.08.2025

(b) Dr Vinay Singh has been nominated as **Associate Dean – Physical Infrastructure** for 2 years w.e.f 1<sup>st</sup> April 2025 in place of Dr Somesh Kumar.

BoG ratified the same.

<b>Item 62.15</b>	<b>Waiver of tuition fee of PwD candidates admitted in IPG (IMT and IMG) for UG part (4 year) and PG Fee</b>
-------------------	--

(a) The tuition fee for PwD candidates admitted in BTech programs is waived off. However, there is no clear rule of integrated post-graduate (IPG) 5-year programs. Many PwD students are facing hardship due to full tuition fee. It is proposed that tuition of IPG students (IMT and IMG) can be waived off for UG portion (**first 4 years only**) as for other UG students of the institute.

(b) The tuition fees for MTech, MTech+PhD and PhD programs are higher compared to NITs and IITs and therefore the admissions in these programs are very low. This is seriously impacting on our research and ranking. Since fee fixation is a BoG matter as per IIITs Act 15(2)(g), it is suggested to fix the tuition fee of **Rs 30,000/-** per semester for the students of MTech, MTech+PhD and PhD programs.

The BoG approved as proposed.

<b>Item 62.16</b>	<b>Annual Accounts for the year 2024-2025</b>
-------------------	---

The Director, ABV-IIITM Gwalior, presented the Annual Accounts and after discussions, the Annual Account for the financial year 2024-2025 is approved by the BoG.



Item 62.17	<b>Recommendations of the selection committee for the faculty positions (Advt no 03/2025 dated 14.02.2025)</b>
------------	--

The selection committee met from May 6-9, 2025 for the recruitment of faculty positions in Information Technology, Engineering Sciences, Electrical and Electronics Engineering departments as per advertisement no. 03/2025. The recommendations of the selection committee were placed in the BoG meeting as listed below and the BoG approved the same. The Board resolves that no NOC will be given to the newly appointed faculty for the employment elsewhere during the probation period. The same should be added in the appointment letters.

S. No.	Name	Category	Departments
<b>Professor (Pay Level 14A)</b>			
1	Dr Ajay Kumar	OBC-NCL	Engineering Sciences
2	Dr Ritu Tiwari	Gen	Information Technology
<b>Associate Professor (Pay Level 13A2)</b>			
1	Dr Veena Anand	SC	Information Technology
<b>Assistant Professor (Grade-I, Pay Level 12)</b>			
1	Dr Sunil Kumar	OBC-NCL	Information Technology
2	Dr Gaurav Pandey	Gen	Electrical & Electronics Engineering
<b>Assistant Professor (Grade-II, Pay Level 11)</b>			
1	Dr Pragya Shukla	Gen	Engineering Sciences
2	Dr Rohit Kumar	Gen	Engineering Sciences
3	Dr Yashwant Singh Patel	Gen	Engineering Sciences
4	Dr Anjali	SC	Information Technology
5	Dr Anshul	Gen	Information Technology
6	Dr Vivek Kumar Singh	Gen	Information Technology
7	Dr Gujurothu Bhanu Chander	ST	Information Technology
8	Dr Sandesh Jain	Gen	Electrical & Electronics Engineering
9	Dr Biswabandhu Jana	Gen	Electrical & Electronics Engineering





<b>Item 62.18</b>	<b>Recommendations of the selection committee for non-faculty positions (Advt no 01/2025 dated 04.02.2025)</b>
-------------------	--

The selection committee met on April 15, April 16 and May 1, 20225 for recruitment of Registrar, Assistant Security Officer, and Sr Technical officer and Technical Officer, respectively, as per advertisement no 01.2025. The recommendations of the selection committee were placed in the BoG meeting as listed below and the BoG approved the same. The Board resolves that no NOC will be given to the newly appointed employee for the employment elsewhere during the probation period. The same should be added in the appointment letters.

**A) Registrar (UR)**

- Shri Sunil Kumar (Gen)

**Wait List:** Shri Rajan Srivastava (Gen)

**B) Assistant Security Officer (UR)**

- Shri Naman Sharma (Gen)

**Wait List:** Shri Ravi Pal (OBC-NCL)

**C) Senior Technical Officer (UR)**

- Shri Tushar Sharma (Gen)

**D) Technical Officer (UR)**

- None found suitable

**E) Technical Officer (OBC-NCL)**

- Shri Nikhil Deo (OBC-NCL)

<b>Item 62.19</b>	<b>PDA Rules</b>
-------------------	------------------

The Professional development account (PDA) similar to the IITs was approved by the Board in its 50<sup>th</sup> meeting held on 22.12.2022. The revised rules of the PDA proposed with more clarifications are placed before the BoG.

The BoG approved with condition that faculty member should not buy more than one type of device till the older is returned to the institute. The details are attached in **Annexure-II**.

<b>Item 62.20</b>	<b>Students' International Travel grant for attending Conference</b>
-------------------	--

The PhD students are reimbursed up to Rs 24,000/ per year as contingency grant with following subheads:

<b>Particular</b>	<b>Amount per academic year</b>
Membership fee of professional bodies/societies	Rs. 3,000/-
Workshop/Conference/short term programme related to their Ph.D. (Registration Fee, TA/DA, Accommodation)	Rs. 10,000/-
Contingency:	Rs. 6,000/-
Fee for over/extra pages in journals etc.	Rs. 5000/-
<b>Total</b>	<b>Rs. 24,000/-</b>

The following suggestions in distribution of contingency fund is proposed:

<b>Particular</b>	<b>Amount per academic year</b>
Contingency including the Membership fee of professional bodies/societies	Rs. 5,000/-
Workshop/Conference/short term programme related to their Ph.D. (Registration Fee, TA/DA, Accommodation) in India	Rs. 10,000/-
<b>Total</b>	<b>Rs. 15,000/-</b>

The saving of contingency fund of Rs 9000/ per student per year will be utilized for the partial support to the international travel for presenting the papers. Any additional requirements of fund for the same can be met from institute fund. The norms for partial travel support for the research scholars (full-time) for presenting papers in the international conferences held outside of India are prepared and it was discussed with the faculty.

The BoG approved with remark that "one time" during program should be relaxed. The details are given in **Annexure-III**.

<b>Item 62.21</b>	<b>Reporting Item</b> <b>(a) MoUs</b> <b>(b) Foreign visit</b> <b>(c) IIITs Sport meet 2025</b>
-------------------	--

- (a) **MoUs:** ABV-IIITM Gwalior has empaneled and signed an MoU with a professional patent attorney firm M/s. S. S. Rana & Co, New Delhi to facilitate efficient patent filing, protect the institute's intellectual property, and promote innovation. This strategic collaboration is expected to enhance global visibility, strengthen the institute's research reputation, and support future revenue generation through the successful commercialization of patents. The details are at **Annexure Pages (AP 109-113)**





**(b) Foreign Visit(s):**

- Prof SN Singh delivered a Keynote Lecture in the IEEE International Conference on Power and Integrated Energy Systems held in Haikou, China, during April 7-9, 2025. All the expenses are borne by IIT Kanpur PDA and the conference organizer.

**(c) IIITs Sport meet 2025:** IIITs sport meet was held at ABV-IIITM Gwalior during 20-23 March 2025. In this event, 22 IIITs participated. The total participants were 1250. The institute provided a grant of Rs 10 lakhs for the same.

The BoG noted the same.

<b>Item 62.22</b>	<b>Any Other Item with Permission of the Chair</b>
-------------------	--

(a) The BoG discussed the request of Prof KV Arya regarding the GPF-pension scheme. The Board decided that Prof Arya should arrange to transfer the necessary contributions from the previous organizations as per rules and thereafter BoG will discuss the matter.

(b) The BoG approved the MoU to be signed by the Director, as required by MoE for the financial year 2025-26.

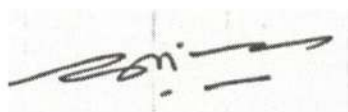
<b>Item 62.23</b>	<b>Tentative date of next meeting of BoG</b>
-------------------	--

The tentative date for the next BoG meeting will be in July 2025, just before the convocation 2025.

*There being no other agenda items for discussion, so the meeting ended with thanks to the Chair.*

  
**Registrar and Secretary BoG**

  
**Director**

  
**Chairperson BoG**



**ABV-Indian Institute of Information Technology & Management, Gwalior**  
**Minutes of the 52<sup>nd</sup> (02/2025) Meeting of the Finance Committee**

The 52<sup>nd</sup> (02/2025) meeting of the Finance Committee of ABV-IIITM, Gwalior was held on 20<sup>th</sup> May 2025 from 3:30 pm onwards in the MDP Centre of the institute. The following members were present during the meeting.

1. Shri Deepak Ghaisas	:	Chairman
2. Prof. Sri Niwas Singh, Director, ABV-IIITM Gwalior	:	Member
3. Mr. Narayan Singh Bisht, DS(IFD), MoE	:	Member (Online)
4. Prof. A.K. Mittal, Ex-Prof IIT Kanpur	:	Member (Online)
5. Prof. Anurag Shrivastava, ABV-IIITM	:	Member
6. Prof. S V Kulkarni, EED IIT Bombay	:	Special Invitee
7. Prof. Gyan Prakash, DOPD, ABV-IIITM Gwalior	:	Special Invitee
8. Mr. Pankaj Kumar Gupta, Registrar (I/c.), ABV-IIITM Gwalior	:	Special Invitee
9. Mr. Gopal Singh Jadon, DR (I/c-F&A), ABV-IIITM Gwalior	:	Secretary

Shri Priyank Chaturvedi, Director (IIITs), MoE could not attend the meeting and grated a leave of absence. The comments and suggestions of the Director (IIITs), Ministry of Education email dated 20.05.2024 were considered and same is attached with the MoM.

<b>Item 52.0</b>	<b>Opening remarks by the Chairman, Finance Committee</b>
------------------	---

Chairman, FC welcomed all the members of the committee in the 52<sup>nd</sup> (02/2025) FC meeting of the Institute. He expressed his satisfaction with the diverse range of activities and initiatives that the Institute has implemented recently.

<b>Item 52.1</b>	<b>Confirmation of the minutes of 51<sup>st</sup> (01/2025) meeting of Finance Committee</b>
------------------	--

The 51<sup>st</sup> (01/2025) Finance Committee Meeting of ABV-IIITM Gwalior was held on 17<sup>th</sup> January 2025 in the MDP Centre, ABV-IIITM Campus, Gwalior, was presided over Shri Deepak Ghaisas, Chairman, Board of Governors, ABV-IIITM, Gwalior. The minutes were circulated to all the members of the Finance Committee inviting their comments, if any. No comments were received on the minutes. The minutes of the 51<sup>st</sup> (01/2025) Finance Committee meeting were confirmed as circulated.

<b>Item 52.2</b>	<b>To note the Action Taken Report (ATR) on agenda items of 51<sup>st</sup> (01/2025) meeting of Finance Committee</b>
------------------	--

Professor Sri Niwas Singh, the Director of ABV-IIITM Gwalior, provided a comprehensive update regarding the various activities and initiatives being undertaken by the Institute. He highlighted significant developments, projects and ongoing programs that reflect the institute's commitment to academic excellence with better infrastructure and support.



The FC took note of the actions taken report (ATR) at the 51<sup>st</sup> (01/2025) meeting of the Finance Committee and expressed its satisfaction with the works being taken by the institute. The FC suggested that a time limit of 2 years from today should be fixed for the completion of the girls' hostel [Agenda No. 52.2 Item No. 51.9] as informed by the Director and gave to put the estimated date in place of under process form next time in ATR. The Chairman asked the Director, ABV-IIITM Gwalior to do the needful for the residential accommodation for the new teaching and non-teaching members of the institute.

Further, the FC recommended in Agenda 52.2 (Item No. 51.11) that repair works should be started on a priority basis, i.e. the most dangerous building/work should be carried out first with utmost care.

<b>Item 52.3</b>	<b>To note the Income and Expenditure details of the Institute till 30<sup>th</sup> April 2025.</b>
------------------	---

The details of the Income and Expenditure of the institute till 30<sup>th</sup> April 2025 was placed in the FC for deliberations and noting.

The FC considered and noted the same.

<b>Item 52.4</b>	<b>Disposal of old, obsolete/non-working/unserviceable IT Equipment auctioned of the Institute through MSTC (Metal Scrap Trade Corporation Ltd.).</b>
------------------	---

The institute conducted an auction for non-working IT equipment after approval from the standing committee. A work order was issued on 5th March 2025 to M/s S. R. Metcast India (P) Ltd for the payment and lifting of the obsolete equipment. The vendor lifted the ordered items and paid a total of **Rs. 3,82,439/- (including GST)** against the reserve price of Rs. 94715/-.

The Finance Committee noted the same.

The institute informed FC that MSTC Ltd shared a detailed proposal (MoU) outlining the terms and procedure of the auction, including the fact that their service charges will be 3% (excluding GST) on the value of the material to be disposed of.

The FC discussed and approved the proposal (MoU) of MSTC Ltd (Metal Scrap Trade Corporation Limited) to dispose of old, obsolete, non-functional or unusable IT and other equipment including the damaged furnitures.

<b>Item 52.5</b>	<b>To note the Amounts paid to CPWD as of 31 March 2025, including Arbitration awards by court.</b>
------------------	---

The details of payments made to the Central Public Works Department (CPWD) for various projects at the Institute up to March 31, 2025, were placed in the Finance Committee. This includes payments made directly by the Institute, amounts paid in accordance with the arbitration order issued by the arbitration court, and amounts paid by the Higher Education Financing Agency (HEFA) on behalf of the Institute.



S. No.	Particulars of Party/ Agency	Amount
1	Total Amount paid by the Institute to CPWD for Works as on 31 <sup>st</sup> March 2025.	12,26,37,199
2	Total Amount paid by the Institute to CPWD towards Arbitration as on 31 <sup>st</sup> March 2025.	2,81,65,713
3	Total Amount paid by HEFA to CPWD on behalf of the Institute as on 31 <sup>st</sup> March 2025.	14,50,00,000
<b>Total</b>		<b>29,58,02,912</b>

To update the status of arbitration cases on different projects of the Institute, detailed information was also placed before the FC, providing the status of arbitration cases.

The Finance Committee noted the same.

<b>Item 52.6</b>	<b>To note the Annual budget and Grant sanctioned for the FY 2025-26.</b>
------------------	---

As per the email communication dated 15.04.2025 of MoE, GoI, the following details of the budget allocated to the Institute under different budget heads of the scheme "Support to Indian Institute(s) of Information Technology (IIITs)" for the Financial Year 2025-26. The office communication received from the MoE, GoI, was placed in the FC for information and deliberations as.

Name of Scheme/Item	Proposed Budget (₹ In Crore)	Grant sanctioned (₹ In Crore)
	BE 2025-26	2025-26
OH-31 - GIA General	28.00	20.00
OH-35 - GIA for Capital Assets	30.00	23.00
OH-36 - GIA Salary	27.00	20.61
<b>Total</b>	<b>85.00</b>	<b>63.61</b>

The Director, ABV IIITM Gwalior informed to the FC that the institute received Rs 59.7 crores from MoE under OH-35, OH-31 and OH-36 heads in FY 2024-25. The Institute has utilized approximately Rs 59.0 crores under above heads. The Director assured the members that no IRG fund will be utilized under those heads.

The FC noted and agreed the same

<b>Item 52.7</b>	<b>To consider and approve the recommendations of the Digital Infrastructure Advisory Committee (DIAC) related to AMC, Firewall, Desktop specifications and alternate ILL (BSNL).</b>
------------------	---

For smooth functioning of the IT infrastructures of the institute and standardizing the configuration to purchase the desktops, the Digital Infrastructure Advisory Committee (DIAC) has given the following recommendations along with the financials



1. To perform annual hardware AMC for Institute desktops, laptops, printers, UPS, servers, and networking equipment, with an estimated cost of **Rs. 40 Lakhs (including GST)**.
2. To purchase **two** Fallback Firewalls in HA mode for the institute at an estimated cost of **Rs. 1.0 crore**, as the existing firewall is nearing the end of its warranty and facing critical performance issues. The 5 years warranty is also included in this cost.
3. To standardize the desktop configuration, DIAC recommends All-in-One (Non-Touch) desktops, preferably HP/ Dell/ Apple/ Microsoft, for the research work in accordance with the provided specifications.
4. The institute has received repeated malware infection alerts from Cyber Swachhta Kendra (CERT-In) related to its desktop and firewall WAN port linked to a BSNL 1 Gbps internet leased line. Despite escalating the issue to BSNL and sending multiple emails, the problem has not been resolved. Considering these issues, the DIAC committee recommends:
  - a. No renewal of BSNL's services due to ongoing problems.
  - b. GeM tender for Public ISPs (Internet Service Provider) for procurement of alternate full duplex 1 Gbps (1:1) ILL (with router). The estimated cost for the same is **Rs. 25 Lakhs (including GST)**.

The Finance Committee considered and approved all recommendations of the DIAC.

<b>Item 52.8</b>	<b>To consider the minutes of 53<sup>rd</sup> (01/2025) meeting of BWC held by circulation on 18.01.2025 and 54<sup>th</sup> (02/2025) BWC Committee meeting held on 11.04.2025 at MDP Centre, ABV-IIITM Gwalior.</b>
------------------	---

The 53<sup>rd</sup> (01/2025) BWC was held by circulation on 18.01.2025, and the 54<sup>th</sup> (02/2025) BWC was held on 11.04.2025 at the MDP Centre, ABV-IIITM Campus, Gwalior, presided over by Prof. Sri Niwas Singh, Chairman, BWC, ABV-IIITM, Gwalior. The minutes of the 53<sup>rd</sup> (01/2025) and 54<sup>th</sup> (02/2025) BWC were placed before the FC for celebrations and financial approval. The Major points were explained hereunder for perusal/approval

<b>S. No.</b>	<b>Major Points</b>	<b>Status</b>
1	(a) Construction of boundary wall	The work is complete A total of <b>Rs. 124.83 Lakhs</b> paid to CPWD till date.
	(b) Construction of 500-seater (272 rooms) Boys Hostel (BH- 4).	(The work is going on and the physical progress is about 55% and financial progress is 53%. BWC noticed that the progress of the under-construction boys' hostel (BH-4) is slow, and ongoing work is much delayed. The BWC instructed CPWD to provide reasons for the slow progress and associated delay and asked who is attributable to this delay. The BWC instructed CPWD to provide reasons for the delay in writing and take appropriate actions as per terms of contract with vendor. CPWD is also requested to confirm in writing that there will not be any delay. BWC also asked CPWD to take appropriate action against vendors for continuous delays.

		<p>CPWD also needs to provide 3<sup>rd</sup> party inspection report(s) to the ABV IIITM Gwalior on a priority basis. CPWD also needs to provide copies of all the letters written to IITs/NITs/CBRI etc. for 3<sup>rd</sup> party inspection work and respective replies received from each of the IITs/NITs/CBRI etc.</p> <p>A total of <b>Rs. 1450 Lakhs</b> have already been paid to CPWD. (Amount paid by HEFA, Canara Bank) till date.</p>
	(c) Construction of Mini Health Center.	<p>The work is going on and the physical progress is about 80%. The BWC instructed CPWD to provide reasons for the delay in writing and take appropriate actions as per terms of contract with vendor.</p> <p>A total of <b>Rs. 126.33 Lakhs</b> have already been paid to CPWD till date.</p>
	(d) Construction of Under Pass between Pocket A & Pocket B:	<p>The CPWD informed that work of underpass is almost complete. A total of Rs. 5,92,81,338/- plus Rs. 11,06,726/- for electrical work have already been paid to CPWD till date. BWC approved the payments of CPWD as per measurement provided by CPWD. Sanctioned amount was 698.51 Lakh. In the matter of underpass BWC instructed CPWD to provide As-Build drawing and advised CPWD not to finalize bill without AS-Build drawing. The CPWD is also advised to provide revised estimate of underpass (as physical dimensions were significantly reduce from that provided in ABV-IIITM Gwalior order) as per government of India rules. The CPWD is again advised to follow advice of project monitoring committee (PMC) of putting bollards as divider on the road, installing a convex minor at the blind spots on sharp turns and putting signages as per traffic rules and other suggestions given in various PMC reports whose copies are provided to CPWD.</p> <p>A total of <b>Rs. 6,03,88,064</b> paid to CPWD till date.</p>
	(e) Repair of internal road in ABV IIITM Gwalior campus	<p>Premix Bituminous carpeting and repair of internal road in ABV IIITM Gwalior campus (Estimated cost and CPWD proposal is Rs. 9951900/- sole agenda of 53<sup>rd</sup> BWC meeting). The work is started by CPWD. In the matter of road repair attending CPWD EE informed that the thickness of the repair coating will be 45-50 mm with defect liability period (DLP) period of 5 years. CPWD informed BWC that tender work is over and very soon work is going to begin and will be finished within 15 days of time.</p> <p>A total of <b>Rs. 50 Lakhs</b> paid to CPWD till date.</p>



	(f) Laying foundation for placing statue of Bharat Ratna Shri Atal Bihari Vajpayee	Excavation work for laying foundation for placing statue of Shri Atal Bihari Vajpayee has been started by CPWD. The physical progress is 10%. Order for statue has been placed by the CPWD and mold of the statue is under preparation. As per CPWD request an amount of Rs. 15 Lakhs is released by Institute to CPWD. Prof. Sanjeev Singh of SPA Bhopal provided inputs to attending CPWD EE and AE regarding choice of stones and other ornamental Jali structures to be used in the upper portion of the structure.  A total of <b>Rs. 15 Lakhs</b> paid to CPWD till date.
	(g) LT1-LRC corridor	Connecting the corridor of LT1 with LRC work is started by CPWD but progress is slow and only preliminary land excavation has taken place.

The FC considered and approved the minutes of 53<sup>rd</sup> and 54<sup>th</sup> as per the Agenda Items.

<b>Item 52.9</b>	<b>To consider and approve the Estimate for Boundary Wall in Pocket-A of the ABV IIITM Gwalior [Agenda Item 54.5 of 54<sup>th</sup> (02/2025) BWC meeting]</b>
------------------	--

The BWC approved the proposal of CPWD amounting to **Rs. 383.377 Lakhs** for major repair of boundary wall in Pocket A of the ABV IIITM Gwalior campus and the same to be taken by CPWD (BWC Agenda Item 54.5).

The FC considered the proposal and approved the same.

<b>Item 52.10</b>	<b>To consider and approve the Estimate for construction of Sewage Treatment Plant (STP) in Pocket-A and Pocket-B of the Campus.</b>
-------------------	--

The BWC advised on having a 1-year defect liability period (DLP) followed by a 4-year operation and maintenance period. CPWD needs to put these terms in the work tender. BWC approved the proposal of CPWD amounting to **Rs. 851.216 Lakhs** and suggested CPWD to update the cost estimate by incorporating a 1-year DLP period followed by a 4-year operation and maintenance period (BWC Agenda Item 54.6).

The FC considered and approved the same.

<b>Item 52.11</b>	<b>Procurement of tables and chairs for under-construction 500-seater (272 rooms) boys Hostel (BH-4)</b>
-------------------	--

The BWC allowed procurement of tables and chairs (together costing around **Rs. 40.0 Lakhs** (approximately Rs 8000 for each pair of one table and one chair) for the purpose of being placed in each room of the under-construction boys' hostel (BH-4) as per the requirements and recommendations of the user committee headed by DoSA. The procurement process should be through GeM (BWC Agenda Item 54.8).

The FC considered and approved the same.

<b>Item 52.12</b>	<b>To consider and approve tentative convocation expenditure</b>
-------------------	--

The Convocation -2025 of the Institute is scheduled to be held in July 2025. The tentative expenditure / Budget of **Rs. 25 Lakhs**. The FC considered and approved it with advice to follow the GFR rules at the time of incurring expenses during the convocation.

<b>Item 52.13</b>	<b>Creation of iOS application development laboratory in the IT Department</b>
-------------------	--

The IT Department has submitted a proposal to set up a 32-capacity iOS Application Development Laboratory in the IT Department in the existing dispensary (after shifting to the new hospital building) area. The aim is to help students acquire skills and expertise to become effective and competitive iOS application developers. It will also be used for conducting research, workshops, training and brainstorming sessions for various multidisciplinary project developments. The estimated cost of this laboratory is approximately **Rs 53.12**. The proposal was placed before the FC for deliberation and financial approval.

The FC considered the proposal and approved the same.

<b>Item 52.14</b>	<b>Ministry correspondence Grant of Honorarium to the officers and staff working in TS-I of the Ministry of Education for Handling additional work relating to IIITs</b>
-------------------	--

The institute received correspondence referenced as letter No. F.No.54-4/2018-TS-I from the Director of IIITs concerning the subject "Grant of Honorarium to the Officers and Staff Working in TS-I of the Ministry of Education for Undertaking Additional Responsibilities Related to IIITs." The Section Officer communicated this letter via email on March 21, 2025. It stipulates the payment of an honorarium amounting to Rs. 5,000 to Shri V.K. Joshi, Assistant Registrar at ABV-IIITM Gwalior, who is currently stationed in Delhi. The communication was placed before the FC for consideration and approval for equivalent remuneration to be granted to other AR/Staff members who are overloaded and fulfil the obligations outlined in this order.

As Mr VK Joshi is a regular employee of ABV-IIITM Gwalior, the rule of institute must be the same for similar employees. Hence, the FC rejected to pay the honorarium of Rs 5000/.

<b>Item 52.15</b>	<b>To consider and approve the Annual Account for the FY 2024-25.</b>
-------------------	---

The Annual Accounts of the Institute for the FY 2024-25 were presented to the Finance Committee for review and discussion.

The Finance Committee considered and approved the Annual Accounts of the Institute for the FY 2024-25 to be kept in the Board of Governors (BoG) meeting.



<b>Item 52.16</b>	<b>Any other item with the permission of Chair</b>
-------------------	--

Following points were discussed with the permission of the Chairman.

- (A) Return of one HP All-in-One System which was purchased under the CARs project funded by the DRDO. The DRSO asked to return one PC to them as it was mentioned in the project. The FC approved the same and suggested sending it to the BoG for the writing-off.
- (B) Due to the quality and urgency of the items for usage in the ABV-IIITM Gwalior, the FC approved for procurement of items costing up to Rs 50,000 without the GeM process. There should not be splitting of items to make under Rs 50,000/ -. These items should be purchased through GeM-registered sellers.

<b>Item 52.17</b>	<b>Tentative date of next FC meeting</b>
-------------------	--

Next meeting will be planned tentatively in the month of September/October 2025

*The meeting ended with a vote of thanks to the Chair.*

  
(Secretary, FC)

  
Director

  
(Registrar)

  
Chairperson, FC 29/5/25

**Guidelines of**  
**Professional Development Account (PDA)**

A PDA is created for individual faculty, research staff on request soon after his/her joining, and is like a perpetual project whose PI is the faculty or staff. Incomes in PDA are largely due to some other activity of the faculty member. The end of this PDA project is his/her retirement year. If a person is on leave, he can use the PDA fund. This is in continuation to the "Sponsored Research & Consultancy Rules 2022, dated 22-12-2022" vide letter number ABV-IIITMG/DORC/Notification/2022-23, date 06-01-2023.

**A) Credits to the PDA**

Funds under the following heads may be credited into the PDA:

1. Overheads of sponsored projects (as per approved disbursement);
2. Contributions from examinations of other Institutes held at ABV-IIITM Gwalior.
3. Amount transferred from continuing (or self-financing) courses, conferences or workshops, FDPs etc that is not under the head of honorarium;
4. Full or portion of the balance amount of consultancy projects at its closure;
5. Award money as per institute rule;
6. Any other income with the approval of Competent Authority .

**B) Utilization of the PDA**

Funds in the PDA can be utilized for the following purposes:

1. Purchase of equipment with condition that faculty member should not buy more than one type of device till the older is returned to the institute.
2. Expenditure on Patents / Intellectual Property Rights (IPR)
3. Travel (within the country and abroad including visa fee, travel medical insurances, etc) for research, conferences or related discussion
4. Local hospitality charges for hosting visitors at ABV-IIITM, Gwalior
5. Allocation of funds to other ongoing projects within the Institute if additional funds are required for project closure or urgent expenditures due to delayed grants for a limited period of not more than 90 days
6. Support for travel of ABV-IIITM Gwalior students to conferences in India or abroad for jointly authored papers with ABV-IIITM Gwalior affiliation. This includes travel for workshops, collaborative visits to other institutes, etc. Faculty may also use funds to support the travel of colleagues involved in academic collaboration, subject to supporting documents. Advances, if any, would be drawn and settled by the concerned faculty
7. Conference and publication related payment





8. Purchase of Books, journal subscription, Professional Membership
9. Teaching material and teaching aids
10. Expenses related to promotion of professional activities;
11. Recruitment of qualified staff/internships
12. Any other expenditure as permitted from the PDA account except honorarium payment
13. Any other expenditure with the approval of Director.

As the PDA is treated like a project, all purchases shall be made following the Institute Purchase Rules for projects. No honorarium can be drawn from this account. The interest earned on the PDA amount will be credited to the Income of the Institute as institute overhead.

### **C) Retention of Assets:**

Academic staff members who have served the institute for a minimum period of 10 years and purchased equipment (like personal computers, printers, scanners, UPS, mobiles, etc.) from their PDA funds, may be allowed to retain them upon superannuation or resignation, subject to certain conditions.

- The equipment must have been purchased from the PDA funds.
- The equipment must have been used by the faculty and staff for at least 2 years before superannuation/resignation.
- Only one computer (laptop or desktop, tablet, iPad), one printer, one mobile, and one UPS/invertor/stabilizer can be retained.

In case of any ambiguity or clarification, the decision of the Director, ABV IIITM Gwalior, will be final.

-----O-----



**NORMS FOR PARTIAL TRAVEL SUPPORT FOR TO THE RESEARCH SCHOLARS (FULL-TIME)  
FOR PRESENTING PAPER IN THE INTERNATIONAL CONFERENCES HELD OUTSIDE INDIA**

---

The following modalities for PhD scholars (institute funded) will be used.

1. A total number of 10-12% travel grants per year are proposed to be offered for Senior Research Fellow (SRF) subject to availability of funds during an academic year.
2. Students can attend conferences in India using their yearly contingency grant (conference head).
3. The international travel grants (including registration fee, visa fee, medical insurance etc.) are proposed to be awarded to full-time institute funded PhD students (SRF) and priority is provided to those students who are in their final stages of study.
4. Support for international conference held outside India can be provided to a PhD student subject to satisfying the laid down criteria. The support for attending conference for presentation outside India is limited to:
  - A maximum of 90% of the actual cost or 1 lakh whichever is less is supported for North/South American/Europe/Australia/New Zealand continents
  - A maximum of 90% of the actual cost or Rs. 60000.00 or actual whichever is less for Asia/Middle East/Africa.
5. The grant is purely partial financial support with the stipulation that the applicant will arrange the rest from other sources. Students are encouraged to apply for external funding from agencies such as CSIR/DST, etc. including the conference organizers. Preference shall be given to students who obtain funds/letter of commitment for funding from outside agencies.
6. Institute may put in place robust evaluation criteria for selecting suitable candidates for the award. The SRF must have established research credentials based on quality publication(s) in journals. At most two persons per conference is permitted. In case of multiple applications for the same conference, credentials with respect to the year (xth conference)/quality (h index etc.)/ CORE Computer Science Conference Ranking <https://portal.core.edu.au/conf-ranks/>/ OXFORD University Department of Computer Science (<https://www.cs.ox.ac.uk/people/michael.wooldridge/conferences.html>) etc. will be used by a designated committee for evaluation. Also, there should not be any academic deficiency/unsatisfactory/repeat of comprehensive examination, etc. The application must be submitted to the respective DPGC convener duly forwarded by the Thesis supervisor.
7. The forwarded and recommended application of the scholar from the department will be sent to the DoAA. The office of DoAA shall verify the credential of the scholars, maintain a record of the scholar such as number of grants received by him/her. Verified application with recommendation of committee, if any, should be forwarded to the Director for approval and subsequently issuance of a sanction letter by the DoAA to the concerned scholar indicating the sanctioned grant. A copy of this sanction letter must be sent to the Thesis Supervisor/Department and DR (F&A).





8. No financial support will be extended to those scholars who are only participating in the conference and are not making any oral or poster presentation.
9. The SRF seeking financial support should be the first author of the accepted paper for the presentation, and the work should have been carried out at ABV-IIITM Gwalior, and the other authors shall express support favoring the participating author.
10. Due to any reason, if the first author is unable to present the paper, the co-author (student) may present the paper subject to the guideline applicable for the maximum number permissible grants for attending international conference under the said scheme.
11. No financial support will be extended to those scholars who are only participating in the conference and are not making any oral or poster presentations.
12. Only one author can be supported for presenting a paper; if the thesis supervisor is supported by the Institute or other sources for presenting the same paper in the same conference, the student will not be supported.
13. The financial support once approved can be claimed as reimbursement upon submission of all the relevant documents in original along with a copy of the certificate of participation and presentation in the conference and a report at the DoAA office. The claim will be reimbursed through the Institute accounts section.
14. Former students at the Institute are not eligible for financial support even if the paper to be presented is based on work done while they were students at the Institute. A student is said to be a former student once the thesis viva-voice has been conducted.
15. The period of the conference should be within the defense of PhD program.
16. The student will be given support if he/she is presenting at an international conference. The support cannot be used for attending summer or winter school, courses, competitions, or other events. No support will be given if students present the paper on-line. However, he may use his contingency grant for the same.
17. A candidate may also be supported by the faculty supervisor (through project funding). Under such circumstances, the Institute support may be reduced.
18. The student must declare all sources of support received by him/her while making a claim. If substantial support is available from some other (external) source, then the Institute support may be reduced. Non-disclosure of funding from other sources or false claims on expenses may lead to disciplinary proceedings.
19. Students must apply on prescribed proforma sufficiently in advance (30 days prior to the conference registration and 45 days prior to the conference) assuming a processing time of one month. They should not incur expenditure in anticipation of a sanction. No post facto approval will be given.
20. The faculty supervisor(s) and the Heads of the Department(s) are expected to take utmost care while forwarding the application and ensure genuineness of facts.
21. Any other kind of travel support not covered above (special case) may also be considered by the Chairman, Senate.

\*\*\*\*\*

