



ABV-Indian Institute of Information Technology & Management, Gwalior

Minutes of the 52nd (02/2025) Meeting of the Finance Committee

The 52nd (02/2025) meeting of the Finance Committee of ABV-IIITM, Gwalior was held on 20th May 2025 from 3:30 pm onwards in the MDP Centre of the institute. The following members were present during the meeting.

1. Shri Deepak Ghaisas	:	Chairman
2. Prof. Sri Niwas Singh, Director, ABV-IIITM Gwalior	:	Member
3. Mr. Narayan Singh Bisht, DS(IFD), MoE	:	Member (Online)
4. Prof. A.K. Mittal, Ex-Prof IIT Kanpur	:	Member (Online)
5. Prof. Anurag Shrivastava, ABV-IIITM	:	Member
6. Prof. S V Kulkarni, EED IIT Bombay	:	Special Invitee
7. Prof, Gyan Prakash, DOPD, ABV-IIITM Gwalior	:	Special Invitee
8. Mr. Pankaj Kumar Gupta, Registrar (I/c.), ABV-IIITM Gwalior	:	Special Invitee
9. Mr. Gopal Singh Jadon, DR (I/c-F&A), ABV-IIITM Gwalior	:	Secretary

Shri Priyank Chaturvedi, Director (IIITs), MoE could not attend the meeting and granted a leave of absence. The comments and suggestions of the Director (IIITs), Ministry of Education email dated 20.05.2024 were considered and same is attached with the MoM.

Item 52.0	Opening remarks by the Chairman, Finance Committee
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Chairman, FC welcomed all the members of the committee in the 52nd (02/2025) FC meeting of the Institute. He expressed his satisfaction with the diverse range of activities and initiatives that the Institute has implemented recently.

Item 52.1	Confirmation of the minutes of 51st (01/2025) meeting of Finance Committee
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The 51st (01/2025) Finance Committee Meeting of ABV-IIITM Gwalior was held on 17th January 2025 in the MDP Centre, ABV-IIITM Campus, Gwalior, was presided over Shri Deepak Ghaisas, Chairman, Board of Governors, ABV-IIITM, Gwalior. The minutes were circulated to all the members of the Finance Committee inviting their comments, if any. No comments were received on the minutes. The minutes of the 51st (01/2025) Finance Committee meeting were confirmed as circulated.

Item 52.2	To note the Action Taken Report (ATR) on agenda items of 51st (01/2025) meeting of Finance Committee
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Professor Sri Niwas Singh, the Director of ABV-IIITM Gwalior, provided a comprehensive update regarding the various activities and initiatives being undertaken by the Institute. He highlighted significant developments, projects and ongoing programs that reflect the institute's commitment to academic excellence with better infrastructure and support.

The FC took note of the actions taken report (ATR) at the 51st (01/2025) meeting of the Finance Committee and expressed its satisfaction with the works being taken by the institute. The FC suggested that a time limit of 2 years from today should be fixed for the completion of the girls' hostel [Agenda No. 52.2 Item No. 51.9] as informed by the Director and gave to put the estimated date in place of under process form next time in ATR. The Chairman asked the Director, ABV-IIITM Gwalior to do the needful for the residential accommodation for the new teaching and non-teaching members of the institute.

Further, the FC recommended in Agenda 52.2 (Item No. 51.11) that repair works should be started on a priority basis, i.e. the most dangerous building/work should be carried out first with utmost care.

Item 52.3	To note the Income and Expenditure details of the Institute till 30th April 2025.
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The details of the Income and Expenditure of the institute till 30th April 2025 was placed in the FC for deliberations and noting.

The FC considered and noted the same.

Item 52.4	Disposal of old, obsolete/non-working/unserviceable IT Equipment auctioned of the Institute through MSTC (Metal Scrap Trade Corporation Ltd.).
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The institute conducted an auction for non-working IT equipment after approval from the standing committee. A work order was issued on 5th March 2025 to M/s S. R. Metcast India (P) Ltd for the payment and lifting of the obsolete equipment. The vendor lifted the ordered items and paid a total of **Rs. 3,82,439/- (including GST)** against the reserve price of Rs. 94715/-.

The Finance Committee noted the same.

The institute informed FC that MSTC Ltd shared a detailed proposal (MoU) outlining the terms and procedure of the auction, including the fact that their service charges will be 3% (excluding GST) on the value of the material to be disposed of.

The FC discussed and approved the proposal (MoU) of MSTC Ltd (Metal Scrap Trade Corporation Limited) to dispose of old, obsolete, non-functional or unusable IT and other equipment including the damaged furnitures.

Item 52.5	To note the Amounts paid to CPWD as of 31 March 2025, including Arbitration awards by court.
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The details of payments made to the Central Public Works Department (CPWD) for various projects at the Institute up to March 31, 2025, were placed in the Finance Committee. This includes payments made directly by the Institute, amounts paid in accordance with the arbitration order issued by the arbitration court, and amounts paid by the Higher Education Financing Agency (HEFA) on behalf of the Institute.



S. No.	Particulars of Party/ Agency	Amount
1	Total Amount paid by the Institute to CPWD for Works as on 31 st March 2025.	12,26,37,199
2	Total Amount paid by the Institute to CPWD towards Arbitration as on 31 st March 2025.	2,81,65,713
3	Total Amount paid by HEFA to CPWD on behalf of the Institute as on 31 st March 2025.	14,50,00,000
Total		29,58,02,912

To update the status of arbitration cases on different projects of the Institute, detailed information was also placed before the FC, providing the status of arbitration cases.

The Finance Committee noted the same.

Item 52.6	To note the Annual budget and Grant sanctioned for the FY 2025-26.
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As per the email communication dated 15.04.2025 of MoE, GoI, the following details of the budget allocated to the Institute under different budget heads of the scheme “Support to Indian Institute(s) of Information Technology (IIITs)” for the Financial Year 2025-26. The office communication received from the MoE, GoI, was placed in the FC for information and deliberations as.

Name of Scheme/Item	Proposed Budget (₹ In Crore)	Grant sanctioned (₹ In Crore)
	BE 2025-26	2025-26
OH-31 - GIA General	28.00	20.00
OH-35 - GIA for Capital Assets	30.00	23.00
OH-36 - GIA Salary	27.00	20.61
Total	85.00	63.61

The Director, ABV IIITM Gwalior informed to the FC that the institute received Rs 59.7 crores from MoE under OH-35, OH-31 and OH-36 heads in FY 2024-25. The Institute has utilized approximately Rs 59.0 crores under above heads. The Director assured the members that no IRG fund will be utilized under those heads.

The FC noted and agreed the same

Item 52.7	To consider and approve the recommendations of the Digital Infrastructure Advisory Committee (DIAC) related to AMC, Firewall, Desktop specifications and alternate ILL (BSNL).
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For smooth functioning of the IT infrastructures of the institute and standardizing the configuration to purchase the desktops, the Digital Infrastructure Advisory Committee (DIAC) has given the following recommendations along with the financials

1. To perform annual hardware AMC for Institute desktops, laptops, printers, UPS, servers, and networking equipment, with an estimated cost of **Rs. 40 Lakhs (including GST)**.
2. To purchase **two** Fallback Firewalls in HA mode for the institute at an estimated cost of **Rs. 1.0 crore**, as the existing firewall is nearing the end of its warranty and facing critical performance issues. The 5 years warranty is also included in this cost.
3. To standardize the desktop configuration, DIAC recommends All-in-One (Non-Touch) desktops, preferably HP/ Dell/ Apple/ Microsoft, for the research work in accordance with the provided specifications.
4. The institute has received repeated malware infection alerts from Cyber Swachhta Kendra (CERT-In) related to its desktop and firewall WAN port linked to a BSNL 1 Gbps internet leased line. Despite escalating the issue to BSNL and sending multiple emails, the problem has not been resolved. Considering these issues, the DIAC committee recommends:
 - a. No renewal of BSNL's services due to ongoing problems.
 - b. GeM tender for Public ISPs (Internet Service Provider) for procurement of alternate full duplex 1 Gbps (1:1) ILL (with router). The estimated cost for the same is **Rs. 25 Lakhs (including GST)**.

The Finance Committee considered and approved all recommendations of the DIAC.

Item 52.8	To consider the minutes of 53rd (01/2025) meeting of BWC held by circulation on 18.01.2025 and 54th (02/2025) BWC Committee meeting held on 11.04.2025 at MDP Centre, ABV-IIITM Gwalior.
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The 53rd (01/2025) BWC was held by circulation on 18.01.2025, and the 54th (02/2025) BWC was held on 11.04.2025 at the MDP Centre, ABV-IIITM Campus, Gwalior, presided over by Prof. Sri Niwas Singh, Chairman, BWC, ABV-IIITM, Gwalior. The minutes of the 53rd (01/2025) and 54th (02/2025) BWC were placed before the FC for celebrations and financial approval. The Major points were explained hereunder for perusal/approval

S. No.	Major Points	Status
1	(a) Construction of boundary wall	The work is complete A total of Rs. 124.83 Lakhs paid to CPWD till date.
	(b) Construction of 500-seater (272 rooms) Boys Hostel (BH- 4).	(The work is going on and the physical progress is about 55% and financial progress is 53%. BWC noticed that the progress of the under-construction boys' hostel (BH-4) is slow, and ongoing work is much delayed. The BWC instructed CPWD to provide reasons for the slow progress and associated delay and asked who is attributable to this delay. The BWC instructed CPWD to provide reasons for the delay in writing and take appropriate actions as per terms of contract with vendor. CPWD is also requested to confirm in writing that there will not be any delay. BWC also asked CPWD to take appropriate action against vendors for continuous delays.

		<p>CPWD also needs to provide 3rd party inspection report(s) to the ABV IIITM Gwalior on a priority basis. CPWD also needs to provide copies of all the letters written to IITs/NITs/CBRI etc. for 3rd party inspection work and respective replies received from each of the IITs/NITs/CBRI etc.</p> <p>A total of Rs. 1450 Lakhs have already been paid to CPWD. (Amount paid by HEFA, Canara Bank) till date.</p>
	(c) Construction of Mini Health Center.	<p>The work is going on and the physical progress is about 80%. The BWC instructed CPWD to provide reasons for the delay in writing and take appropriate actions as per terms of contract with vendor.</p> <p>A total of Rs. 126.33 Lakhs have already been paid to CPWD till date.</p>
	(d) Construction of Under Pass between Pocket A & Pocket B:	<p>The CPWD informed that work of underpass is almost complete. A total of Rs. 5,92,81,338/- plus Rs. 11,06,726/- for electrical work have already been paid to CPWD till date. BWC approved the payments of CPWD as per measurement provided by CPWD. Sanctioned amount was 698.51 Lakh. In the matter of underpass BWC instructed CPWD to provide As-Build drawing and advised CPWD not to finalize bill without AS-Build drawing. The CPWD is also advised to provide revised estimate of underpass (as physical dimensions were significantly reduce from that provided in ABV-IIITM Gwalior order) as per government of India rules. The CPWD is again advised to follow advice of project monitoring committee (PMC) of putting bollards as divider on the road, installing a convex minor at the blind spots on sharp turns and putting signages as per traffic rules and other suggestions given in various PMC reports whose copies are provided to CPWD.</p> <p>A total of Rs. 6,03,88,064 paid to CPWD till date.</p>
	(e) Repair of internal road in ABV IIITM Gwalior campus	<p>Premix Bituminous carpeting and repair of internal road in ABV IIITM Gwalior campus (Estimated cost and CPWD proposal is Rs. 9951900/- sole agenda of 53rd BWC meeting). The work is started by CPWD. In the matter of road repair attending CPWD EE informed that the thickness of the repair coating will be 45-50 mm with defect liability period (DLP) period of 5 years. CPWD informed BWC that tender work is over and very soon work is going to begin and will be finished within 15 days of time.</p> <p>A total of Rs. 50 Lakhs paid to CPWD till date.</p>

	(f) Laying foundation for placing statue of Bharat Ratna Shri Atal Bihari Vajpayee	Excavation work for laying foundation for placing statue of Shri Atal Bihari Vajpayee has been started by CPWD. The physical progress is 10%. Order for statue has been placed by the CPWD and mold of the statue is under preparation. As per CPWD request an amount of Rs. 15 Lakhs is released by Institute to CPWD. Prof. Sanjeev Singh of SPA Bhopal provided inputs to attending CPWD EE and AE regarding choice of stones and other ornamental Jali structures to be used in the upper portion of the structure. A total of Rs. 15 Lakhs paid to CPWD till date.
	(g) LT1-LRC corridor	Connecting the corridor of LT1 with LRC work is started by CPWD but progress is slow and only preliminary land excavation has taken place.

The FC considered and approved the minutes of 53rd and 54th as per the Agenda Items.

Item 52.9	To consider and approve the Estimate for Boundary Wall in Pocket-A of the ABV IIITM Gwalior [Agenda Item 54.5 of 54th (02/2025) BWC meeting]
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The BWC approved the proposal of CPWD amounting to **Rs. 383.377 Lakhs** for major repair of boundary wall in Pocket A of the ABV IIITM Gwalior campus and the same to be taken by CPWD (BWC Agenda Item 54.5).

The FC considered the proposal and approved the same.

Item 52.10	To consider and approve the Estimate for construction of Sewage Treatment Plant (STP) in Pocket-A and Pocket-B of the Campus.
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The BWC advised on having a 1-year defect liability period (DLP) followed by a 4-year operation and maintenance period. CPWD needs to put these terms in the work tender. BWC approved the proposal of CPWD amounting to **Rs. 851.216 Lakhs** and suggested CPWD to update the cost estimate by incorporating a 1-year DLP period followed by a 4-year operation and maintenance period (BWC Agenda Item 54.6).

The FC considered and approved the same.

Item 52.11	Procurement of tables and chairs for under-construction 500-seater (272 rooms) boys Hostel (BH-4)
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The BWC allowed procurement of tables and chairs (together costing around **Rs. 40.0 Lakhs** (approximately Rs 8000 for each pair of one table and one chair) for the purpose of being placed in each room of the under-construction boys' hostel (BH-4) as per the requirements and recommendations of the user committee headed by DoSA. The procurement process should be through GeM (BWC Agenda Item 54.8).

The FC considered and approved the same.

Item 52.12	To consider and approve tentative convocation expenditure
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The Convocation -2025 of the Institute is scheduled to be held in July 2025. The tentative expenditure / Budget of **Rs. 25 Lakhs**. The FC considered and approved it with advice to follow the GFR rules at the time of incurring expenses during the convocation.

Item 52.13	Creation of iOS application development laboratory in the IT Department
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The IT Department has submitted a proposal to set up a 32-capacity iOS Application Development Laboratory in the IT Department in the existing dispensary (after shifting to the new hospital building) area. The aim is to help students acquire skills and expertise to become effective and competitive iOS application developers. It will also be used for conducting research, workshops, training and brainstorming sessions for various multidisciplinary project developments. The estimated cost of this laboratory is approximately **Rs 53.12**. The proposal was placed before the FC for deliberation and financial approval.

The FC considered the proposal and approved the same.

Item 52.14	Ministry correspondence Grant of Honorarium to the officers and staff working in TS-I of the Ministry of Education for Handling additional work relating to IIITs
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The institute received correspondence referenced as letter No. F.No.54-4/2018-TS-I from the Director of IIITs concerning the subject "Grant of Honorarium to the Officers and Staff Working in TS-I of the Ministry of Education for Undertaking Additional Responsibilities Related to IIITs." The Section Officer communicated this letter via email on March 21, 2025. It stipulates the payment of an honorarium amounting to Rs. 5,000 to Shri V.K. Joshi, Assistant Registrar at ABV-IIITM Gwalior, who is currently stationed in Delhi. The communication was placed before the FC for consideration and approval for equivalent remuneration to be granted to other AR/Staff members who are overloaded and fulfil the obligations outlined in this order.

As Mr VK Joshi is a regular employee of ABV-IIITM Gwalior, the rule of institute must be the same for similar employees. Hence, the FC rejected to pay the honorarium of Rs 5000/.

Item 52.15	To consider and approve the Annual Account for the FY 2024-25.
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The Annual Accounts of the Institute for the FY 2024-25 were presented to the Finance Committee for review and discussion.

The Finance Committee considered and approved the Annual Accounts of the Institute for the FY 2024-25 to be kept in the Board of Governors (BoG) meeting.

Item 52.16	Any other item with the permission of Chair
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Following points were discussed with the permission of the Chairman.

- (A) Return of one HP All-in-One System which was purchased under the CARs project funded by the DRDO. The DRSO asked to return one PC to them as it was mentioned in the project. The FC approved the same and suggested sending it to the BoG for the writing-off.
- (B) Due to the quality and urgency of the items for usage in the ABV-IIITM Gwalior, the FC approved for procurement of items costing up to Rs 50,000 without the GeM process. There should not be splitting of items to make under Rs 50,000/ -. These items should be purchased through GeM-registered sellers.

Item 52.17	Tentative date of next FC meeting
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Next meeting will be planned tentatively in the month of September/October 2025

The meeting ended with a vote of thanks to the Chair.


(Secretary, FC)


Director


(Registrar)


Chairperson, FC 28/5/25