

# SUMMER SEMESTER REGISTRATION PROCEDURE

1. Go to the login portal by entering the link <https://www.iitm.ac.in>. It opens the screen where you have to click on the <Academic Portal>.



Fig.1 : Academic Portal 1

2. Then click on the < Academic Management System Interface > as shown in the following figure.

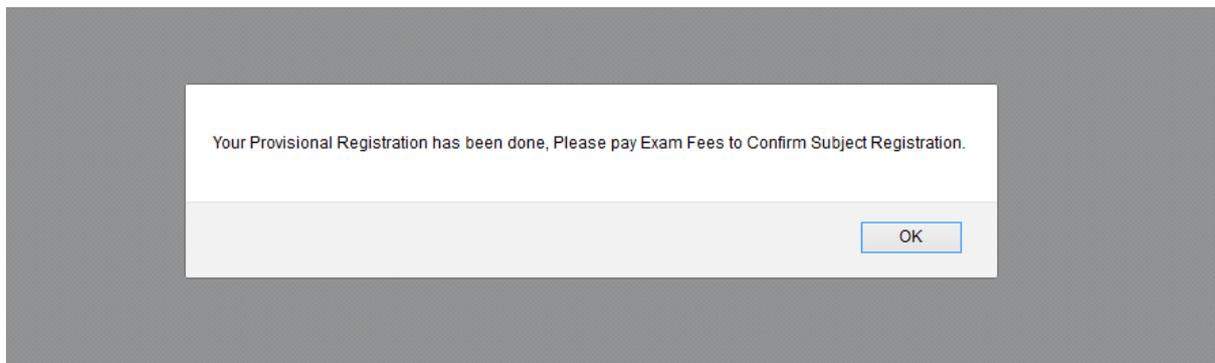


Fig.2 : Academic Portal 2

3. It opens the screen where you have to enter your registered Institute Email-Id and Password as usual for academic portal.
4. Go to **Examination** Module -> Click on the **Pre-Examination** -> Click on Link **Summer Term Registration**.
5. Select the subjects that you want to register for summer semester registration as shown in Figure. 3 below. Click on <**Provisional Register**> button. To register for summer term examination

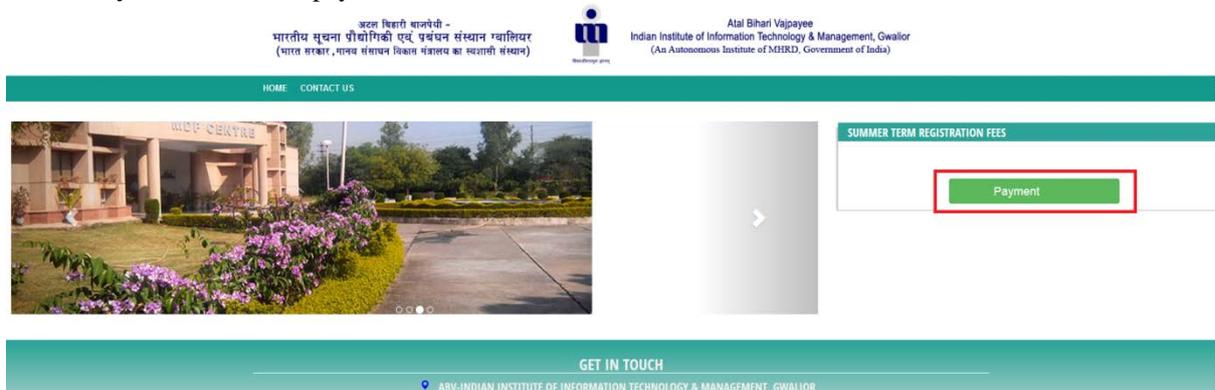
**Fig.3 : Provisional Registration**

After you click on **<Provisional Register>** button it will pop up following message as shown in Figure 4..



**Fig.4: Provisional Registration Message**

6. After the provisional registration, a student is required to pay the fees for Summer Semester, enter the URL in explorer **14.139.240.246/summer\_term** it will redirect to payment page as shown in below Figure 5. Click on **<Payment>** button to pay the fees for Summer Term.



**Fig.5: Online fees Payment Interface**

7. On click of **<Payment>** button, it opens a new window i.e. Fees Details. Enter the Roll no. and click on the **<Search>** button, it will show the student details. Check the following check box because unless and until the check box is checked, the button **<Paynow>** will not be enabled as shown in below Figure 6.

Fees Details

**Atal Bihari Vajpayee Indian Institute of Technology, Gwalior**  
An Autonomous Institute of MHRD, Government of India

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भारत सरकार, मानव संसाधन विकास मंत्रालय का स्वशासी संस्थान



विश्वजीवनामृतं ज्ञानम्

Student Name	BANOTH VISHNU YASHWANTH
Roll No.	2016IPG-026
Programme	IPG
Discipline	INFORMATION TECHNOLOGY
Summer Term Registration Fees	1.00

 I have read and understood the terms and conditions of payment including refund policy.

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**Fig.6: User Details for Payment**

8. Click on the <Paynow> button for the payment.

9. After click on <Paynow> button, student will be redirected to confirm payment gateway.

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**Fig.7: Confirm Payment 1**

10. On click of <Confirm> button, it will show <Pay Now> button on the same page. To proceed further, click the <Pay Now> button to pay the fees. Refer the following figure.

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**Fig.8: Confirm Payment 2**

11. Now, the applicant will be redirected to payment gateway. It shows various options for payment methods (Net banking or Credit/Debit Card). Select the desired one. Refer the following Figure.9.

**Fig.9: Payment Credentials**

12. On successful Payment, it will redirect to the online Fees Status page, where it shows payment status and Transaction ID.

**Fig.10: Successful Payment**

13. On successful payment, applicant will have to confirm the summer term registration by login in Academic Management System.

14. Repeat the Step No. 1, 2, 3 and 4 and click on <Confirm Registration> button to confirm registration.

**Fig.11: Confirm Registration**

After the clicked on <Confirm Registration> button it will pop up following message.



**Fig.12: Confirm Registration Message**

15. Registration report will be generated on click on **<Report>** button, to get the summer semester registration slip (*the following slip is an example, not actual*)

 **ABV-Indian Institute of Information Technology & Management Gwalior**  
Morena Link Road, Gwalior, Madhya Pradesh 474015, India

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**Summer Term-2016-17**  
**REGISTRATION FORM**

<b>Name</b>	: BANOTH VISHNU YASHWANTH	<b>Roll No.</b>	: 2016IPG-026
<b>Branch</b>	: INFORMATION TECHNOLOGY	<b>Admission Year</b>	: 2016-2017
<b>Current Semester</b>	: II		

**REGISTERED SUBJECT**

Sr No.	Subject Code	Subject	Semester
1	AS1101	Engineering Mathematics - I	I

**Total Registered Subjects : 1**

**Signature of Student** **Signature Academic Section**

**Fig.13: Registration Form**

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