

Atal Bihari Vajpayee Indian Institute of Information Technology and Management, Gwalior- 474015 (M.P.)

NOTICE INVITING QUOTATIONS
for
Supply of 6 nos. of High-End laptops Computers

NIQ Reference No.ABV-IIITM/Gwl/1456 **Dated: 04th November 2026**

Atal Bihari Vajpayee Indian Institute of Information Technology and Management (ABV-IIITM), Gwalior, Madhya Pradesh, is an Institute of National Importance established by the Government of India in 1997, under the then Ministry of Human Resource Development (MHRD), presently the Ministry of Education, Government of India. The Institute was established with the objective of promoting higher education, research, training and consultancy in the areas of Information Technology and Management. Initially established as the Indian Institute of Information Technology and Management (IIITM), Gwalior, the Institute was renamed as Atal Bihari Vajpayee Indian Institute of Information Technology and Management (ABV-IIITM) in 2002 in honour of the then Prime Minister, Shri Atal Bihari Vajpayee.

The Institute intends to procure **06 (Six) High-End Laptops** and invites sealed quotations from reputed manufacturers or their authorized dealers, subject to the terms and conditions specified in this NIQ. Interested vendors may submit their quotations in the prescribed format, as per the Price Schedule and other requirements specified in **Annexure-A and Annexure-E**, duly completed and accompanied by all requisite documents and enclosures. Quotations must be submitted on the firm's letterhead addressed to the **Purchase Section, ABV-IIITM, Gwalior**, and reach the Institute on or before the **26/11/2026 by 05:00 PM**. The envelope containing the quotation shall be superscribed with the NIQ Notification Number and the name of the item.

Incomplete quotations or quotations not accompanied by the requisite documents shall be liable to be rejected and shall not be considered for evaluation. The last date and time for submission of quotations is **26/11/2026 at 05:00 PM**.

The Institute reserves the right to accept or reject any or all quotations, either in whole or in part, without assigning any reason thereof.

For any queries or clarifications regarding this NIQ, the interested bidders may contact the Purchase Section at purchase@iiitm.ac.in.

Terms and Conditions:

1. The bidders shall submit all relevant details and supporting documents pertaining to the items proposed to be supplied, as required under this NIQ.
2. The bidder's experience and average annual turnover shall be in accordance with the eligibility criteria specified in this NIQ. The requisite supporting documents shall be submitted along with the quotation for verification and evaluation.
3. The bidder shall submit a valid Manufacturer Authorization Form (MAF) or OEM-issued Registered/Authorized Partner Certificate for the offered make and model of laptop, wherever applicable.
4. Quotations shall be submitted in a sealed envelope containing the duly filled-in quotation, Price Schedule and all requisite supporting documents. The sealed envelope must reach the following address on or before **26/11/2026 by 05:00 PM**:

   Purchase Section
   Administrative Block, ABV-IIITM Campus
   Morena Link Road, Gwalior – 474015
   Madhya Pradesh

   The envelope shall be clearly superscribed with:
   "QUOTATION FOR SUPPLY OF 06 (SIX) HIGH-END LAPTOPS – NIQ No. 1456/2026"

   Quotations received after the prescribed deadline shall not be considered for evaluation. No request for extension of the submission deadline or consideration of delayed quotations on account of postal/courier delays or any other reason shall be entertained. The Institute shall not be responsible for any delay in delivery of quotations.

5. Quotations shall be submitted only in physical form in a sealed envelope at the address specified in this NIQ and must reach the Institute on or before 26/11/2026 at 05:00 PM. Submission through any online portal or email shall not be accepted. Quotations received after the prescribed deadline shall not be considered under any circumstances.

Scope of Work

1. Introduction

Atal Bihari Vajpayee Indian Institute of Information Technology and Management (ABV-IIITM), Gwalior, invites bids for the supply, installation, commissioning, and comprehensive warranty support of 06 laptops. The selected vendor (Bidder/OEM) shall be responsible for delivering fully functional, configured, and ready-to-use laptops at the designated location, along with onsite warranty and maintenance support for hardware and software-related issues throughout the warranty period.

2. Scope of Work for Supply

The successful bidder shall supply 06 (Six) brand-new, unused and genuine High-End Laptops conforming to the minimum technical specifications specified in Annexure-B. The scope shall include:

2.1 Supply of laptops along with standard accessories, power adapters and necessary cables.

2.2 Supply of genuine, pre-installed and activated operating system and other software, wherever specified.

2.3 Manufacturer's warranty and onsite support as specified in this NIQ.

2.4 Delivery, installation, initial configuration and demonstration, wherever required, at the Institute.

2.5 Submission of OEM warranty certificates, serial numbers, product details, invoices and other relevant documents.

3. Eligibility Criteria

The bidder shall fulfil the following minimum eligibility requirements:

3.1 The bidder shall be a legally registered firm/business entity in India and shall be engaged in the IT business as an established IT System Integrator, providing IT projects/solutions, for a minimum period of three (03) years as on the date of issuance of the bid.

3.2 The bidder shall be the Original Equipment Manufacturer (OEM) or an authorized dealer/channel partner of the respective OEM. In case of an authorized dealer/channel partner, a valid OEM-issued Manufacturer Authorization Form (MAF) or authorization certificate shall be submitted along with the bid.

3.3 The bidder shall have an average annual turnover of at least Rs. 4.50 lakh during the last three financial years, i.e., 2022-23, 2023-24 and 2024-25.

3.4 The bidder shall have experience in the supply and installation of laptops or similar IT equipment in at least one Government Higher Academic Institution. The bidder shall have successfully executed either:

- One work order of a value of at least Rs. 7.20 lakh; or
- Two work orders, each of a value of at least Rs. 5.40 lakh; or
- Three work orders, each of a value of at least Rs. 3.60 lakh,

during the last seven (07) financial years preceding the bid issuance date.

3.5 The bidder shall submit a self-declaration stating that neither the bidder nor the OEM is currently debarred or blacklisted by any Central/State Government Department, Government Organization, Autonomous Body or Public Sector Undertaking.

3.6 The bidder shall possess a valid PAN issued by the Income Tax Department and a valid GST Registration Certificate, wherever applicable.

3.7 The bidder shall confirm that the offered laptops are genuine, brand-new, unused and not refurbished, reconditioned or end-of-life products.

3.8 The bidder shall provide details of the authorized service/support arrangements available for warranty services in India.

4. Submission of Quotations

4.1 Quotations shall be submitted in a sealed envelope containing the following documents:

- Vendor profile (Annexure-A).
- Technical Specification Compliance Sheet (Annexure-B).
- Price Schedule (Annexure-C).

- GST Registration Certificate and PAN.
- OEM Authorization Certificate, wherever applicable.
- OEM product datasheet/brochure.
- Copies of Income Tax Returns (ITRs) for the last three financial years (FY 2022-23, FY 2023-24 and FY 2024-25).
- Copies of relevant Work Orders / Purchase Orders along with satisfactory completion certificates etc., indicating the value of work carried out during the prescribed period.
- Declaration regarding non-blacklisting/debarment.
- Certificate of compliance as per Rule 144 (xi) GFR's 2017 (Annexure-D)
- Make in India/local content declaration, wherever applicable (Annexure-E).
- MSME/ Udyam Registration Certificate (if applicable).
- Copy of cancelled cheque
- Any other relevant supporting documents.

4.2. The quotation shall be submitted on the bidder's official letterhead, duly signed and stamped by the authorized signatory.

4.3. The sealed envelope shall be superscribed as follows:
"QUOTATION FOR SUPPLY OF 06 (SIX) HIGH-END LAPTOPS – NIQ No. 1456 dated 04/11/2026 "

4.4. Quotations received after the prescribed date and time shall not ordinarily be considered.

4.5. The bidder shall quote for the complete quantity of 06 laptops. Partial quotations shall not be considered unless specifically permitted by the Institute.

4.6. Any overwriting, correction or alteration in the quotation shall be duly authenticated by the authorized signatory.

4.7 The bidder shall be responsible for ensuring that the quotation is received by the Institute within the stipulated time. Quotations received through email or other electronic means shall not be considered unless specifically permitted by the Institute.

5. Selection Criteria for OEM

5.1 The OEM of the Laptop Computer must have service centers in Gwalior, Madhya Pradesh.

5.2 All products quoted must be listed on the global website of the respective OEM.

5.3 The bid must include a Manufacturer Authorization Form or a Registered/Authorized Partner Certificate from the OEM of the Laptop Computers.

5.4 Point No. 5.1 to 5.3 shall be certified by the OEM/Bidder through their registered office in India and/or should be verifiable through OEM's website.

6. Price And Taxes

6.1 The bidder shall quote the prices in Indian Rupees (INR), clearly indicating the basic unit price, applicable GST, other statutory levies, if any, and the total price.

6.2 The quoted price shall be inclusive of all costs associated with packing, forwarding, transportation, insurance, delivery, installation and other incidental expenses up to the Institute's premises.

6.3 GST shall be indicated separately at the applicable rate. Any statutory change in taxation shall be dealt with in accordance with the applicable law and the terms of the Purchase Order.

6.4 The quoted prices shall remain firm during the validity period of the quotation and throughout the execution of the Purchase Order.

6.5 No additional charges shall be payable by the Institute other than those expressly accepted in the Purchase Order.

7. Evaluation Of Quotations

7.1 The quotations received within the stipulated period shall be examined for compliance with the eligibility requirements and technical specifications.

7.2 The Institute reserves the right to seek clarification or additional technical information from bidders wherever considered necessary. However, no change in the quoted price or material deviation in the offer shall be permitted during clarification.

7.3 Only those quotations meeting the prescribed eligibility requirements and technical specifications shall be considered for financial evaluation.

7.4 The contract shall ordinarily be awarded to the lowest evaluated substantially responsive bidder (L-1), subject to compliance with the applicable procurement policies and approval of the Competent Authority.

7.5 The Institute reserves the right to verify the authenticity of documents, product specifications and OEM authorization submitted by the bidder.

7.6 The decision of the Institute regarding technical responsiveness and evaluation shall be final, subject to applicable rules and procurement guidelines.

8. Delivery and Installation

8.1 The successful bidder shall deliver all 06 laptops within **30 days** from the date of issue of the Purchase Order, unless otherwise agreed to in writing by the Institute.

8.2 Delivery shall be made at:

Purchase Section,
Administrative Block,
ABV-IIITM, Gwalior,
Morena Link Road, Gwalior – 474015, Madhya Pradesh.

8.3 All goods shall be properly packed to prevent damage during transportation.

8.4 The supplier shall bear all transportation, insurance, loading, unloading and other incidental expenses up to the delivery location.

8.5 The supplier shall provide the serial number, model number, OEM warranty details and other relevant particulars of each laptop at the time of delivery.

8.6 The Institute reserves the right to inspect and verify the supplied laptops against the approved technical specifications and Purchase Order.

9. Warranty and After-Sales Support

9.1 The laptops shall carry a minimum **One-year comprehensive onsite OEM warranty** from the date of successful delivery and acceptance by the Institute.

9.2 The warranty shall cover manufacturing defects, hardware failures, parts and labour, including motherboard, processor, RAM, SSD, display, keyboard, battery and other components, as per the applicable OEM warranty terms.

9.3 The warranty shall be registered in the name of ABV-IIITM, Gwalior, and the bidder shall submit documentary evidence of the same.

9.4 Warranty services shall be provided through the OEM or its authorized service network without any additional cost to the Institute.

9.5 The supplier shall ensure that defective parts/components are repaired or replaced within a reasonable period without additional charges.

9.6 In case of repeated failure or inability to rectify a defect within a reasonable period, the Institute reserves the right to seek replacement of the defective laptop with a new unit of equivalent or higher specifications, without any additional cost.

9.7 The warranty shall not be considered valid merely on the basis of a general warranty statement. The bidder shall provide OEM-verifiable warranty details against the serial numbers of the supplied laptops.

10. Inspection and Acceptance

10.1 All supplied laptops shall be inspected by the authorized representatives of the Institute.

10.2 The Institute shall verify the make, model, configuration, accessories, serial numbers, operating system activation and warranty status.

10.3 Any laptop found damaged, defective, refurbished, non-genuine or not conforming to the approved specifications shall be rejected.

10.4 The supplier shall replace rejected or defective items within 15 days of intimation, without any additional cost to the Institute.

10.5 Final acceptance shall be accorded only after satisfactory verification of the supplied items and fulfilment of the applicable requirements of the Purchase Order.

11. Payment Terms

11.1 Payment shall be released after successful delivery, inspection, verification and acceptance of all the supplied laptops by the Institute.

11.2 The supplier shall submit the original tax invoice along with the delivery challan, warranty certificates, serial number details and other required documents.

11.3 Payment shall ordinarily be processed within 30 days of receipt of a complete and correct invoice, subject to satisfactory acceptance of the supplied goods and applicable financial procedures.

11.4 No advance payment shall be made by the Institute.

11.5 Applicable statutory deductions, including TDS, shall be made from the payment as per the prevailing Government rules.

11.6 Payment shall be made through electronic transfer to the bank account of the successful bidder.

12. Liquidated Damages

12.1 In case of delay in delivery beyond the stipulated delivery period, the Institute may impose liquidated damages at the rate of 0.5% of the value of the undelivered goods per week or part thereof, subject to a maximum of 5% of the value of the delayed goods, in accordance with the applicable procurement guidelines.

12.2 The Institute reserves the right to cancel the Purchase Order, in whole or in part, in case of failure by the supplier to fulfil the contractual obligations within the stipulated period.

12.3 Imposition of liquidated damages shall be without prejudice to other rights and remedies available to the Institute under the contract and applicable law.

13. Government Procurement Policies

13.1 The procurement shall be governed by the applicable provisions of GFR, 2017, and the relevant instructions issued by the Ministry of Finance, Department of Expenditure, Government of India.

13.2 The provisions of the Public Procurement (Preference to Make in India) Order, 2017, as amended from time to time, shall be applicable.

13.3 The bidder shall submit the prescribed declaration regarding local content and the applicable supplier category, wherever required.

13.4 The Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012, as amended from time to time, shall be applicable to the extent relevant to this procurement.

13.5 The bidder shall comply with Rule 144(xi) of GFR, 2017, and the applicable Government orders regarding restrictions on procurement from bidders of countries sharing a land border with India.

13.6 All applicable statutory, regulatory and Government procurement instructions in force on the date of procurement shall be complied with.

14. General Terms and Conditions

14.1 The Institute shall procure only brand-new, genuine and unused products. Refurbished, reconditioned, demonstration or second-hand laptops shall not be accepted.

14.2 The offered model shall be a current, commercially available model and shall not be declared end-of-life or end-of-sale by the OEM at the time of supply.

14.3 The bidder shall not quote any product which is discontinued or for which OEM warranty support is unavailable in India.

14.4 The bidder shall not assign or subcontract the Purchase Order to any other party without prior written approval of the Institute.

14.5 The bidder shall maintain confidentiality of all information and data accessed during the execution of the Purchase Order.

14.6 The Institute shall not be responsible for any expenses incurred by the bidder in connection with the preparation and submission of the quotation.

14.7 The Institute reserves the right to cancel the procurement process, reject any or all quotations, or accept any quotation in whole or in part, without assigning any reason, subject to applicable procurement rules.

14.8 Canvassing, directly or indirectly, in connection with the procurement shall result in disqualification of the bidder.

14.9 Any false declaration, submission of forged documents or material misrepresentation may lead to rejection of the quotation and further action under applicable rules.

14.10 The successful bidder shall comply with the applicable provisions of the Indian Contract Act, 1872, and other relevant laws.

15. Force Majeure

Neither party shall be held responsible for failure or delay in performance of contractual obligations to the extent such failure or delay is caused by events beyond its reasonable control, including natural disasters, war, civil disturbances or Government restrictions. The affected party shall notify the other party promptly in writing, along with supporting details. The applicability and consequences of force majeure shall be determined in accordance with the contract and applicable law.

15. Dispute Resolution and Jurisdiction

15.1 Any dispute arising out of or in connection with the Purchase Order shall first be resolved through mutual consultation between the parties.

15.2 If the dispute remains unresolved, the matter shall be dealt with in accordance with the applicable laws and the dispute resolution mechanism stipulated in the Purchase Order.

15.3 Subject to applicable law, the courts having territorial jurisdiction at Gwalior, Madhya Pradesh, shall have jurisdiction over disputes arising out of the procurement.

16. Acceptance of Terms and Conditions

Submission of a quotation shall imply that the bidder has carefully examined and understood the terms and conditions of this NIQ and agrees to comply with the same. Any deviation shall be specifically indicated in the quotation. Unstated deviations shall not be entertained after submission.

17. Right of the Institute

The Institute reserves the right to accept or reject any or all quotations, either in whole or in part, without assigning any reason thereof. The Institute also reserves the right to modify, withdraw or cancel the NIQ at any stage, in accordance with the applicable procurement rules and with the approval of the Competent Authority.

Annexure – A: Vendor Profile

to be printed on the bidder's letterhead

Name of Procurement: Supply of 06 (Six) High-End Laptops

NIQ Reference No.ABV-IIITM/Gwl/1456 dated 04/11/2026

S. No.	Particulars / Documents Required	Attached at Page No.	Details
1.	Name of Firm / Company		
2.	Name of Proprietor / Partners / Directors		
3.	Registered Office & Correspondence Address		
4.	PAN Number and GST Registration Number (GSTIN)		
5.	Udyam Registration Number (if applicable)		
6.	Name & Designation of Authorized Contact Person		
7.	Mobile / Contact Number and email ID		
8.	Status of the bidder (OEM / Authorized Dealer / Channel Partner)		
9.	Copy of valid OEM-issued Manufacturer Authorization Form (MAF) or Authorization Certificate, wherever applicable.		
10.	Copies of Income Tax Returns (ITRs) for the last three financial years (FY 2022-23, FY 2023-24 and FY 2024-25).		
11.	Copies of relevant Work Orders / Purchase Orders along with satisfactory completion certificates etc., indicating the value of work executed during the prescribed period.		
12.	Copy of cancelled cheque		
13.	Whether the bidder/OEM is debarred or blacklisted by any Government Department/Organization/PSU/Autonomous Body (Yes/No). If No, attach a signed undertaking on the firm's letterhead.		
14.	Duly filled-in and signed original copies of Annexures B to E.		

DECLARATION:

I/We hereby declare that the information furnished above is true and correct to the best of my/our knowledge and belief. I/We undertake to inform the Institute of any change in the particulars furnished herein.

I/We have enclosed the relevant supporting documents, wherever applicable, along with the quotation.

Place: _____
Date: _____

Name of Authorized Signatory: _____
Designation: _____

Signature with Firm/Company Seal: _____

Annexure – B: Technical Specification Compliance Sheet for Windows Based Laptops

to be printed on the bidder's letterhead

To,
The Director,
ABV-Indian Institute of Information Technology and Management, Gwalior

Item: Laptop (14-inch Business Notebook, AI PC)

NIQ Reference No.: ABV-IIITM/Gwl/1456 dated 04/11/2026
Name of Bidder: _____
Name of OEM / Make and Model Offered: _____

Instructions: Bidders must fill in the offered specification, indicate compliance (Yes / No) against every parameter, and mention the page number of the OEM datasheet that supports the claim. Specifications equal to or better than those stated are acceptable.

S. No.	Parameter	Minimum Required Specification	Compliance (Yes / No) or comments
1	**Processor**	Current-generation 64-bit x86 processor, equivalent to or superior to Intel® Core™ Ultra 7 Processor 355, with minimum 8 physical cores, 8 threads, maximum turbo frequency of 4.7 GHz or higher, and minimum 12 MB L3 cache/equivalent cache. Equivalent processors from other manufacturers shall be acceptable subject to meeting or exceeding all specified minimum technical parameters and demonstrating equivalent or superior overall processor performance.	
2	**AI Engine (NPU)**	Integrated Neural Processing Unit (NPU) delivering minimum 45 TOPS	
3	**Graphics**	Integrated graphics (Intel® Graphics or equivalent)	
4	**Memory (RAM)**	16 GB DDR5-5600 MT/s (1 x 16 GB) or higher; 2 SODIMM slots (field-upgradeable)	
5	**Internal Storage**	512 GB PCIe® NVMe M.2 SSD	
6	**Display**	35.6 cm (14") diagonal, WUXGA (1920 x 1200), IPS, anti-glare, non-touch; minimum 300 nits brightness, OLED	
7	**Camera**	1080p FHD webcam	
8	**Audio**	Dual stereo speakers; dual; 3.5 mm combo headphone/ microphone jack	
9	**Operating System**	Genuine Windows 11 Pro (64-bit) pre-installed with valid licence	
10	**Diagnostics**	Pre-boot (UEFI) and in-OS hardware diagnostics tools	
11	**Ports**	2 x USB Type-A (5 Gbps); 1 x USB Type-C® (20 Gbps) or better	
12	**Wireless**	Wi-Fi 6E (802.11ax, 2x2) and Bluetooth® 5.3 or higher	
13	**Keyboard & Pointing Device**	backlit keyboard; clickpad with multi-touch gesture support	
14	**Fingerprint Reader**	Integrated match-on-host fingerprint sensor	
15	**Battery**	3-cell, 68 Wh (minimum) Li-ion polymer battery or better	
16	**Warranty**	1 years comprehensive on-site OEM warranty (parts, labour and on-site repair)	

Declaration

We hereby certify that the specifications offered above are as per the OEM datasheet/technical literature enclosed with the bid, that the offered item meets or exceeds each minimum specification stated, and that any deviation has been explicitly declared in the Remarks column.

Authorized Signatory (with seal)

Name: _____ Designation: _____ Date: _____ Place: _____

Contact Email _____ Contact Mobile _____

Annexure – C: PRICE SCHEDULE

to be printed on the bidder's letterhead

To,
The Director,
ABV-Indian Institute of Information Technology and Management, Gwalior

Item: Laptop (14-inch Business Notebook, AI PC)

NIQ Reference No.: ABV-IIITM/Gwl/1456 dated 04/11/2026

Name of Bidder: _____

Name of OEM / Make and Model Offered: _____

S. No.	Particulars	Details	Remarks, if any
1.	Model Name:		
2.	Specifications Complied as stated in Annexure-B:	Yes/No	
3.	Quantity:	6	
4.	Currency and Unit Price (per piece):		
5.	Item Cost (Sl No. 3 X Sl. No. 4):		
6.	Taxes and Other Charges:		
7.	Total Offered Cost:		
8.	Warranty Period:		
9.	Delivery Schedule:	..... days	
10.	Name and address of the Firm for placing purchase order:		

DECLARATION:

I/We hereby declare that the information furnished above is true and correct to the best of my/our knowledge and belief. I/We undertake to inform the Institute of any change in the particulars furnished herein.

Place: _____
Date: _____

Name of Authorized Signatory: _____
Designation: _____

Signature with Firm/Company Seal: _____

Annexure – D: Certificate for Tender

to be printed on the bidder's letterhead

Date:.....

To,
The Director,
ABV-Indian Institute of Information Technology and Management, Gwalior

Sub: Certificate of compliance as per Rule 144 (xi) GFR's 2017.

NIQ Reference No.: ABV-IIITM/Gwl/1456 dated 04/11/2026
Name of NIQ: Supply of 06 nos. of High-End Laptop Computers

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfils all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

Annexure – E: Declaration for Local Content

to be printed on the bidder's letterhead

Date:.....

To,
The Director,
ABV-Indian Institute of Information Technology and Management, Gwalior

Sub: Declaration of Local content

NIQ Reference No.: ABV-IIITM/Gwl/1456 dated 04/11/2026
Name of NIQ: Supply of 06 nos. of High-End Laptop Computers

1. Country of Origin of Goods being offered:.....
2. We hereby declare that items offered has % local content.....

"Local Content" means the amount of value added in India which shall, be the total value of the item being offered minus the value of the imported content in the item (including all customs duties) as a proportion of the total value, in percent.

"*False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law."

Yours Faithfully,

(Signature of the Bidder, with Official Seal)
