

**ATAL BIHARI VAJPAYEE-
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY AND MANAGEMENT,
MORENA LINK ROAD, GWALIOR - 474015.**

अटल बिहारी वाजपेयी - भारतीय सूचना प्रौद्योगिकी एवं प्रबंधन संस्थान,
मुरैना लिंक रोड, ग्वालियर - 474015

ASSISTANTSHIP CLAIM FORM

Ph.D/IMT/M.Tech/ (all entries are mandatory to be filled)

I _____ Roll No. _____ Ph.D/IMT/M.Tech have satisfactorily completed the assignments relating to Assistantship for the month of _____, 20____.

Aadhar Card No.

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Bank Account No:

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The attendance for the month year.....as follows:

No of days present	Duty Leave No of days leave balance				No of days leave availed				No of days absent	No of closed holidays
	DL	SL	CL	ML*	DL	SL	CL	ML*		

Signature of the Research Scholar

D	D	M	M	Y	Y	Y	Y
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Faculty Supervisor(s)

The assignment entrusted to the above student during the month of _____, 20____ is

Satisfactory

☐

Not Satisfactory

☐

Name and Signature of TA Supervisor(s)	Name and Signature of Faculty Supervisor(s)	Signature of HoD

Note: Duty filled & signed form to be submitted to academic section on or before 10th of each month by the student for getting the assistantship for previous month (the leaves availed in the month need to be submitted with the stipend form for the respective month, failing which it will be considered as ABSENT, and will not be accepted/considered afterwards)

*** The leave on medical ground for Ph.D Scholars is up to ten (10) days per academic year after completing course work.**

- Those students having more the one supervisor, they are required the signature of both supervisors on the form.**